



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

January 19, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**

Commissioner James Davenport called the meeting to order at 7:00 p.m. with a prayer. County Commissioners James Davenport, Ernest Jenkins, Samuel Johnson, and Lola Spann were in attendance as well as County Sheriff Locke Shivers, Probate/Magistrate Judge Patrick Bagwell, Clerk of Superior Court Patricia Thornton, Administrator Ronald Crozier, Water System Superintendent Jamie Wilson, and Clerk Adria Williams. Commissioner Gail Hubbard was unable to attend.
- 2) **Agenda Approval**

Motion made by Commissioner Jenkins and seconded by Commissioner Johnson to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
 - a. Commission Chairman
Motion made by Commissioner Spann and seconded by Commissioner Johnson to reappoint Commissioner James Davenport as Chairman. All votes in favor; motion carried.
 - b. Commission Vice Chairman
Motion made by Commissioner Johnson and seconded by Commissioner Spann to reappoint Commissioner Ernest Jenkins as Vice Chairman. All votes in favor; motion carried.
 - c. County Clerk
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to reappoint Adria Williams as County Clerk. All votes in favor; motion carried.
 - d. County Attorney
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to retain William Mills as County Attorney. All votes in favor; motion carried.
 - e. County Depository
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to retain First State Bank as the County Depository. All votes in favor; motion carried.
 1. Designation of Signors
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann designate all five Commissioners and the County Administrator as signors. All votes in favor; motion carried.
- 4) **Minutes**
 - a. December 1, 2020 Public Hearing – Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
 - b. December 1, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
 - c. January 4, 2021 Work Session
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
 - a. Clay County Health Department Request for Reimbursement of Relocation Expenses
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann for Administrator Crozier to see if any additional payments are owed from contingencies and follow up at the next meeting. All votes in favor; motion carried.
- 7) **Unfinished Business**
 - a. Discussion/First Reading of Personal Transportation Vehicle Ordinance
Motion made by Vice Chairman and seconded by Commissioner Spann to table the ordinance until Attorney Mills is ready. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

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- b. Discussion/First Reading of Disorderly Conduct Ordinance
Administrator Crozier gave the first reading.
 - c. Discussion/First Reading of Discharge of Firearms Ordinance
Administrator Crozier gave the first reading.
 - d. Discussion on Courthouse Renovation (follow-up from 12/1/20 meeting)
Follow up discussion at the 02/02/21 meeting.
- 8) **New Business**
- a. Discussion/Approval of Family Connection Fiscal Agent Designation
Motion made by Vice Chairman and seconded by Commissioner Johnson to approve continuation as Family Connection's fiscal agent. All votes in favor; motion carried.
 - b. Discussion/Approval of Golden Triangle RC&D Sponsorship
Motion made by Vice Chairman Jenkins and Commissioner Spann to approve the sponsorship. All votes in favor; motion carried. Chairman Davenport and Vice Chairman Jenkins will represent Clay County.
 - c. Discussion/Approval of Fiscal Year 2020 Audit Engagement Letter
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to authorize Administrator Crozier to sign the engagement letter. All votes in favor; motion carried.
- 9) **Comments from the Public**
There were no comments from the public.
- 10) **Comments from Department Heads & Constitutional Officers**
- a. Public Works Status Report, December 2020 (No report submitted; new hire begins 1/25/21)
- Patricia Thornton, Clerk of Superior Court – asked if she needed to change her depository for Superior Court based on the Board's selection for County Depository. She also informed the Board that the renovation project is complete and invited everyone for a tour.
- Jamie Wilson, Water System Superintendent – provided the Board with a status report on the Water System for December 2020.
- 11) **Administrator Comments, Reports & Recommendations**
Administrator Crozier asked the Board members which of them needed Microsoft Office Suite; he also informed them of the new Public Works Director start date being 01/25/21, the passing of Mr. Ken Penuel, the speed bumps being installed, and the progress of transitioning to the new office location.
- 12) **Attorney Status Report**
Attorney Mills was unable to attend but did provide the status report. The County Clerk will email the report to the Board members.
- 13) **Comments from the Board**
Chairman Davenport – no comments
Vice Chairman Jenkins – no comments
Commissioner Hubbard – not in attendance
Commissioner Spann – no comments
Commissioner Johnson – made mention of seeing a mobile home being burned after it being said that it was illegal in Georgia back in Oct/Nov when a county resident asked for help with removal of burned mobile home.
- 14) **Invoices to Be Approved**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**
The Board signed payroll and accounts payable approved invoice checks. All votes in favor; motion carried.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
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19) Adjourn

There being no further business the meeting adjourned at 7:41 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 19, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Agenda

February 2, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Commissioner Johnson gave the prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Probate/Magistrate Judge Patrick Bagwell, Administrator Ronald Crozier, Public Works Director Ernest Crussel, Water System Superintendent Jamie Crozier, and Clerk Adria Williams.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. January 19, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
 - a. P. Clay Bagwell, Probate/Magistrate Judge – Creation of Election Board and Superintendent
Judge Bagwell asked the Board to consider hiring an election board and superintendent.
The Board tabled the consideration to allow Judge Bagwell and Administrator Crozier to find a feasible amount.
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Clay County Health Department Request for Reimbursement of Relocation Expenses
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the reimbursement in the amount of \$24,786.79. All votes in favor; motion carried.
 - b. Discussion on Courthouse Renovation (follow-up from 01/19/21 meeting)
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to authorize Administrator Crozier and Sheriff Shivers to continue working on finding a finance and funding solution to renovate the courthouse. All votes in favor; motion carried.
- 8) **New Business**
- 9) **Comments from the Public**
Mr. & Mrs. Willie Gilbert – concerned with Doughty Road not being properly maintained and the increase in their water bill. They also asked about getting the Commissioners' contact information.
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report, January 2021
Mr. Crussel introduced himself to the Board and reviewed the status report with the Board.
 - b. Water System Status Report, January 2021
Mr. Wilson gave the monthly report for delinquent water accounts, water samples and well chlorination; he also discussed the water issues Mr. Gilbert is encountering.

Sheriff Shivers gave his monthly report.
- 11) **Administrator Comments, Reports & Recommendations**
Administrator Crozier informed the Board of potential broadband expansion within the county through a drive initiated by GA Department of Community Affairs.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann for Attorney Mill to review the documents. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Agenda

12) Attorney Status Report

Attorney Mills informed the Board that more work is being on the Disorderly Conduct, Discharge of Firearms, and Off-road and Personal Transportation Vehicles Ordinances so they presented at another meeting. The IWG Tower license sold; he's working on a license agreement. He did present them with an amendment to the Timber ordinance to approve that would make Clay County compliant with new state laws. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the ordinance amendment. All votes in favor; motion carried.

13) Comments from the Board

Chairman Davenport – asked to see vehicle and equipment maintenance reports every once in a while
Vice Chairman Jenkins – no comments
Commissioner Hubbard – no comments
Commissioner Spann – asked for title of the new hire for the Probate office (Probate Clerk)
Commissioner Johnson – no comments

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

18) Continuing Business as a result of Executive Session (If needed)

19) Adjourn

There being no further business the meeting adjourned at 7:52 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE FEBRUARY 2, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

March 2, 2021
6:30 pm

Public Hearing by Board of Commissioners for Zoning

1) Call to Order

Chairman Davenport called the public hearing to order at 6:30 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard and Lola Spann were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner Samuel Johnson was unable to attend.

2) Procedural Review by Chairman

Chairman Davenport reviewed the public hearing procedures; comments favoring and opposing each application would be heard with a decision being rendered during the regular meeting.

3) Applications:

- i. Bobby Atkins – Conditional Use Permit for Mobile Home
304 Jenny Lynn Lane (002B 068)
Mr. Atkins’ application was postponed until April 6th to allow River Valley Regional Commission to make a recommendation to the BOC.
- ii. Cynthia Walker – Mobile Home Variance
622 Days Avenue (011 020A)
Miss Walker’s application was postponed until April 6th to allow River Valley Regional Commission to make a recommendation to the BOC
- iii. Suttons Mill, LLC – Rezoning Classification to Commercial
Hwy 37 (044-009) Across the street from 2744 Edison Hwy
Mr. Hattaway was not in attendance; there were no comments in favor of nor opposing the application.

4) Adjourn

There being no further business the public hearing adjourned at 6:34 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 2, 2021 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Amended Agenda

March 2, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
- 2) **Agenda Approval**
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. February 2, 2021 Regular Meeting
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Call for Vote on Zoning Applications
 - i. Bobby Atkins – Conditional Use Permit for Mobile Home
 - ii. Cynthia Walker – Mobile Home Variance
 - iii. Suttons Mill, LLC – Rezoning Classification to Commercial
- 8) **New Business**
 - a. Discussion/Approval of DFCS Lease Contract for 155 Wilson Street, Suite 1, Fort Gaines, GA
 - b. Discussion/Approval of MOU between UGA Cooperative Extension and Clay County
 - c. Discussion/Approval of Site Work Proposal for Emergency Road Repair for Days Avenue
 - d. Discussion/Authorization for County Administrator to Use Buy Back Guarantee for Purchase of 2 Garbage Trucks
- 9) **Comments from the Public**
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report, February 2021
 - b. Water System Status Report February 2021
- 11) **Administrator Comments, Reports & Recommendations**
 - Survival Flight Membership
- 12) **Attorney Status Report**
 - a. Discharge of Firearm Ordinance
 - b. Disorderly Conduct Ordinance
- 13) **Comments from the Board**
- 14) **Invoices to Be Approved**
- 15) **Signing of Checks**
- 16) **Consent Agenda**
 - a. Request to fill the vacancy of Ken Penuel on the Development Authority with Tim Shaver
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

March 2, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as Attorney William Mills, Sheriff Locke Shivers, Clerk of Superior Court Patricia Thornton, Probate/Magistrate Judge Patrick Bagwell, Public Works Director Ernest Crussel, Water System Superintendent Jamie Wilson, and Clerk Adria Williams.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. February 2, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Call for Vote on Zoning Applications
 - i. Bobby Atkins – Conditional Use Permit for Mobile Home
Application postponed until 4/6/21 at 6:30 p.m.
 - ii. Cynthia Walker – Mobile Home Variance
Application postponed until 4/6/21 at 6:30 p.m.
 - iii. Suttons Mill, LLC – Rezoning Classification to Commercial
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the application. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion/Approval of DFCS Lease Contract for 155 Wilson Street, Suite 1, Fort Gaines, GA
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the lease. All votes in favor; motion carried.
 - b. Discussion/Approval of MOU between UGA Cooperative Extension and Clay County
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the MOU. All votes in favor; motion carried.
 - c. Discussion/Approval of Site Work Proposal for Emergency Road Repair for Days Avenue
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the proposal. All votes in favor; motion carried.
 - d. Discussion/Authorization for County Administrator to Use Buy Back Guarantee for Purchase of 2 Garbage Trucks
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the purchase. All votes in favor; motion carried.
- 9) **Comments from the Public**
Mark Tasso & Linda and Henry Jackson – interested in the outcome of the Atkins zoning application; they would like to be able to voice their opinion of being opposed to the application.
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report, February 2021
Mr. Crussel reviewed his report with the Board.



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- b. Water System Status Report February 2021
Mr. Wilson reviewed his report with the Board.

Clerk of Superior Court, Patricia Thornton provided the Board with her collection and expenditure report for February 2021.

Probate/Magistrate Judge Patrick Bagwell informed the Board that he and Administrator Crozier needed a little more time working on a solution for the Elections Board/Superintendent.

Sheriff Shivers gave his monthly report for traffic citations and incidentals.

11) Administrator Comments, Reports & Recommendations

- RVRC Legislative Meeting – Virtual meeting on 5/26/21 at 10:30 a.m.
 - Fire Station #1 Update – renovation complete by 2nd or 3rd week of March
 - Administrative Office New Location – 147 Wilson Street; the old Clay Co Health Dept building
 - Survival Flight Membership – new benefit for commissioners, county employees, volunteer fire dept. and their families.
- Motion made by Commissioner Spann and seconded by Commissioner Johnson to amend the agenda to add to the agenda. All votes in favor; motion carried.
- Motion made by Commissioner Spann and seconded by Commissioner Johnson to approve adding Survival Flight as an employee benefit. All votes in favor; motion carried.

12) Attorney Status Report

Attorney Mill asked that the Board amend the agenda to add the Discharge of Firearms Ordinance and Disorderly Conduct Ordinance to the agenda for the first reading and adoption during the 4/6/21 meeting.

Motion made by Commissioner Hubbard and seconded by Commissioner Spann to add the ordinances to the agenda. All votes in favor; motion carried.

Discharge of Firearms Ordinance – Attorney Mills provided the 1st reading for adoption at the 4/6/21 meeting

Disorderly Conduct Ordinance – Attorney Mills provided the 1st reading for adoption at the 4/6/21 meeting

Motion made by Commissioner Spann and seconded by Commissioner Hubbard to adopt the two resolutions. All votes in favor; motion carried.

Attorney Mills also reviewed some items from his status report. He's tweaking the Personal Transportation Vehicle Ordinance; waiting on a response on the IWG Tower License, and recommended that the Board hold off on adopting the Broadband Ordinance until they take a closer look at the document which he'll have for the April meeting.

13) Comments from the Board

Chairman Davenport – no comments
Vice Chairman Jenkins – no comments
Commissioner Hubbard – no comments
Commissioner Spann – no comments
Commissioner Johnson – no comments

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

- a. Request to fill the vacancy of Ken Penuel on the Development Authority with Tim Shaver
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the consent agenda. All votes in favor; motion carried.

17) Executive Session (If Needed)



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

18) Continuing Business as a result of Executive Session (If needed)

19) Adjourn

There being no further business the meeting adjourned at 7:47 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 2, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

March 16, 2021
Special Called Meeting
7:00 p.m.

1) **Call to Order**

Chairman Davenport called the special called meeting to order at 7:00 p.m. Chairman James Davenport, and Commissioners Gail Hubbard and Lola Spann were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Vice Chairman Ernest Jenkins and Commissioner Samuel Johnson were unable to attend.

2) **New Business**

- a. Discussion / Approval of FY-2022 Budget Calendar
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to approve the calendar. All votes in favor; motion carried.
- b. Discussion / Approval of Grady EMS Agreement Amendment #1
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to accept the agreement amendment. All votes in favor; motion carried.

3) **Adjourn**

There being no further business the meeting adjourned at 7:02 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE DECEMBER 1, 2020 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

April 6, 2021
6:30 pm

Public Hearing by Board of Commissioners for Zoning

1) Call to Order

Chairman Davenport called the public hearing to order at 6:39 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Gail Hubbard were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Hull were in attendance. Commissioners Lola Spann and Samuel Johnson were unable to attend.

2) Procedural Review by Chairman

Chairman Davenport reviewed the hearing procedure; comments in favor of and opposing the application would be heard with the decision being rendered during the regular meeting.

3) Applications:

i. Bobby Atkins – Conditional Use Permit for Mobile Home
304 Jenny Lynn Lane (002B 068)

Mr. Atkins was in attendance. Attorney Amos Sheffield, representing Mr. Atkins, spoke on behalf of the applicant and presented documents to the Board to support approval of the application. Attorney Sheffield asked that Mr. Atkins' application for conditional use be approved.

Mark Tasso, Brad Stephens, Richard Van Dyke, and Henry and Linda Jackson, Mr. Atkins' neighbor, spoke against his application.

ii. Cynthia Walker – Mobile Home Variance
622 Days Avenue (011 020A)

Miss Walker was in attendance and spoke in favor of her application. There were no other comments in favor of nor opposing the application.

4) Adjourn

There being no further business the meeting adjourned at 7:40 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE APRIL 4, 2021 PUBLIC HEARING FOR ZONING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Hull, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

April 6, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard were in attendance as well as County Sheriff Locke Shivers, Administrator Ronald Crozier, Clerk of Superior Court Patricia Thornton, Tax Commissioner Bobbie Brown, Coroner Raymon Crozier, Public Works Director Ernest Crussel, Water System Superintendent Jamie Wilson, and Clerk Adria Hull. Commissioner Samuel Johnson was unable to attend.
- 2) **Agenda Approval**
Items 3a and 3b were removed from the agenda.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Public Hearing**
- 4) **Minutes**
 - a. March 2, 2021 Public Hearing- Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried
 - b. March 2, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried
 - c. March 16, 2021 Special Called Meeting
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to approve the application. All votes in favor; motion carried.
- 5) **Presentations before the Board**
Belva Dorsey – Enrichment Services Update
Ms. Dorsey was unable to attend.
- 6) **Correspondence Requiring Action**
 - a. New Horizons Behavioral Health – Board Member Reappointment of LaVerne Chafin
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the reappointment. All votes in favor; motion carried.
 - b. Clay County Hospital Authority – Board Recommendation to Fulfill Open Position on Authority
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the recommendation of Ken Johnson to fill the position on the authority. All votes in favor; motion carried.
 - c. Clay County Library – Board Recommendation to Fulfill Resigned Member’s Remaining Term
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the recommendation of Ellisa Davis to fulfill the remaining term on the Library board. All votes in favor; motion carried.
- 7) **Unfinished Business**
 - a. Call for Vote on Zoning Applications
 - i. Bobby Atkins – Conditional Use Permit for Mobile Home
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the application. Motion amended by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the application with environmental conditions. All votes in favor; motion carried.
 - ii. Cynthia Walker – Mobile Home Variance
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the application. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion/Approval of Obtaining Traffic Cameras for Sutton’s Crossing
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to allow Sheriff Shivers to pursue obtaining the traffic cameras. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

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Minutes

- b. Discussion/Approval of Resolution 21-001 Amending the General Fund – Probate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- c. Discussion/Approval of Resolution 21-002 Amending the General Fund – Planning & Zoning
Motion made by Vice Chairman Hubbard and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- d. Discussion/Approval of Resource Management Systems, Inc. Operator Agreement Amendment 2 FY21
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the amendment. All votes in favor; motion carried.
- e. Discussion/Approval to Participate in UGA's PROPEL Grant Application
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to participate. All votes in favor; motion carried.

9) **Comments from the Public**

There were no comments from the public.

10) **Comments from Department Heads & Constitutional Officers**

- a. Public Works Status Report, March 2021
Mr. Crussel recapped his monthly report with the Board.
- b. Water System Status Report, March 2021
Mr. Wilson recapped his monthly report with the Board.
- c. Superior Court Finance Report, March 2021
Ms. Thornton reviewed her monthly finance and expenditure report with the Board.

Tax Commissioner Bobbie Brown gave her report for back taxes on real property and mobile homes. Sheriff Shivers gave his monthly report on traffic citations, current number of sex offenders in the county, and the following items which required Board action:

- \$1 incentive to his officers to become certified for the volunteer fire department – Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the incentive. All votes in favor; motion carried.
- Fulltime Bailiff & Automatic Temp Readers for Courthouse – Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann for Sheriff Shivers to gather more information and report back to the Board.
- Transfer of Solid Waste to the Tax Bill – Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to have Attorney Mills create a resolution for the solid waste tax. All votes in favor; motion carried.

11) **Administrator Comments, Reports & Recommendations**

Volunteer Fire Department Pataula Truck Repair – Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to allow purchase of a pump for the firetruck. All votes in favor; motion carried.

Administrator Crozier gave the Board an update on the budget meeting with the constitutional officers and his proceeding to consolidate the budget; his pursuing a communication upgrade with Kinetic for the courthouse; and he announced his retirement and offered assistance to make it a smooth transition.

12) **Attorney Status Report**

13) **Comments from the Board**

Chairman Davenport – commended the Public Works Director Ernest Crussel on the excellent job he's doing

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – no comments

Commissioner Johnson – no comments

14) **Invoices to Be Approved**

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) **Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.



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Minutes

- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 8:13 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE APRIL 6, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

May 4, 2021
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Administrator Ronald Crozier, Sheriff Locke Shivers, the Coroner, Fire Chief, Public Works Director, Water System Superintendent, Clerk of Superior Court, and Clerk Adria Williams.

2) Agenda Approval

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the agenda as written. All votes in favor; motion carried.

3) Public Hearing

- i. Code of Ordinance Title XIII Chapter 120 – Discharge of Firearms
Chairman Davenport opened the public hearing and opened the floor for comments. There were no comments from the public.
- ii. Code of Ordinance Title XIII Chapter 121 – Disorderly Conduct
Chairman Davenport opened the floor for comments. There were no comments from the public.

4) Minutes

- a. April 6, 2021 Public Hearing- Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- b. April 6, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

- a. Ft. Gaines Clay County Historical Society – Saxena Building Transfer of Ownership to Clay County
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to accept ownership. All votes in favor; motion carried.
- b. Ron Rowe, ACCG Retirement – GA Firefighters' Pension Fund
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to participate in the pension fund. All votes in favor; motion carried.
- c. City of Fort and ARC Request for Financial Contribution
Motion made by Commissioner Johnson and seconded by Commissioner Spann to provide the city with funds to repair the fence. All votes in favor; motion carried.

6) Correspondence Requiring Action

7) Unfinished Business

- a. Discussion/Approval of Discharge of Firearms Ordinance
Attorney Mills gave the 2nd reading. Motion made by Commissioner Spann and seconded by Commissioner Johnson to approve the ordinance. All votes in favor; motion carried.
- b. Discussion/Approval of Disorderly Conduct Ordinance
Attorney Mills gave the 2nd reading. Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the ordinance. All votes in favor; motion carried.

8) New Business

- a. Discussion/Approval of K9 Office Implementation Program
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the program. All votes in favor; motion carried.
- b. Discussion/Approval of Resolution 21-003 Amending the General Fund – Probate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- c. Discussion/Approval of Resolution 21-004 Amending the General Fund – Planning & Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

9) Comments from the Public

There were no comments from the public.

10) Comments from Department Heads & Constitutional Officers

- a. Public Works Status Report, April 2021
Ernest Crussel, Public Works Director, gave the Roads/Solid Waste status report for April.
- b. Water System Status Report, April 2021
Jamie Wilson, Water System Superintendent, gave the Water System status report for April.
- c. Superior Court Finance Report, April 2021
Patricia Thornton, Clerk of Superior Court, reported \$9554.09 submitted to County for April. There was no collection for Juvenile Court.

Sheriff Shivers made the Commission aware of the intergovernmental agreement with the City of Fort Gaines; the City will reimburse the county for the expense of patrol services.

Trey Crozier spoke with the Board about the cost of the repairs needed for one of the old firetrucks versus the cost to purchase a truck 10 – 15 years older at a cheaper price.
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to purchase a used truck instead of repairing the old truck. All votes in favor; motion carried.

Motion amended by Commissioner Hubbard and seconded by Vice Chairman to cap the purchase amount to \$50,000 to \$55,000. All votes in favor; motion carried.

Mr. Crozier also provided his opinion on it not being feasible for the county to have a full-time fire department; but it being a great idea to look into using the pension fund to recruit younger volunteers. He reviewed what they currently receive for fire/emergency assistance calls. It would be appreciated if county offered additional funds.

11) Administrator Comments, Reports & Recommendations

1. Transit Section 5311 Surplus Vehicle – motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to return the vehicle. All votes in favor; motion carried.
2. Historical Society Historian Position (No county funding) – motion made by Commissioner Hubbard and seconded by Vice Chairman to authorize the Historical Society to hire a Historian. All votes in favor; motion carried.
3. Resolution 21-005 – motion made by Vice Chairman and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
4. County Annex Building Lease – motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to allow Administrator Crozier to pursue drawing up a lease agreement for the Board of Education to lease the building. All votes in favor; motion carried.

Administrator Crozier announced that the budget preparation for FY2022 is on schedule and that the proposed budget is available for review; the public hearing is scheduled for 05/18/21; and the June 1st Board meeting will be at Fire Station #1 on New Park Road.

12) Attorney Status Report

Attorney Mills gave the 1st reading of the PTV Ordinance. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve. All votes in favor; motion carried.

13) Comments from the Board

Chairman Davenport – no comments

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – suggested that the Board consider rewarding the volunteer fire department some type of incentive. Motion made by Commissioner Hubbard to raise call trip pay to \$20. Motion withdrawn. Motion made by Commissioner Spann and seconded by Vice Chairman Hubbard to table until more information is gathered from surrounding counties and a quote from the volunteer fire fighters on what they think is a fair call pay. All votes in favor; motion carried.

Commissioner Johnson – no comments

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

- 15) **Signing of Checks**
The Commission signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 8:18 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MAY 4, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

May 4, 2021
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Administrator Ronald Crozier, Sheriff Locke Shivers, the Coroner, Fire Chief, Public Works Director, Water System Superintendent, Clerk of Superior Court, and Clerk Adria Williams.

2) Agenda Approval

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the agenda as written. All votes in favor; motion carried.

3) Public Hearing

- i. Code of Ordinance Title XIII Chapter 120 – Discharge of Firearms
Chairman Davenport opened the public hearing and opened the floor for comments. There were no comments from the public.
- ii. Code of Ordinance Title XIII Chapter 121 – Disorderly Conduct
Chairman Davenport opened the floor for comments. There were no comments from the public.

4) Minutes

- a. April 6, 2021 Public Hearing- Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- b. April 6, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

- a. Ft. Gaines Clay County Historical Society – Saxena Building Transfer of Ownership to Clay County
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to accept ownership. All votes in favor; motion carried.
- b. Ron Rowe, ACCG Retirement – GA Firefighters' Pension Fund
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to participate in the pension fund. All votes in favor; motion carried.
- c. City of Fort and ARC Request for Financial Contribution
Motion made by Commissioner Johnson and seconded by Commissioner Spann to provide the city with funds to repair the fence. All votes in favor; motion carried.

6) Correspondence Requiring Action

7) Unfinished Business

- a. Discussion/Approval of Discharge of Firearms Ordinance
Attorney Mills gave the 2nd reading. Motion made by Commissioner Spann and seconded by Commissioner Johnson to approve the ordinance. All votes in favor; motion carried.
- b. Discussion/Approval of Disorderly Conduct Ordinance
Attorney Mills gave the 2nd reading. Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the ordinance. All votes in favor; motion carried.

8) New Business

- a. Discussion/Approval of K9 Office Implementation Program
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the program. All votes in favor; motion carried.
- b. Discussion/Approval of Resolution 21-003 Amending the General Fund – Probate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- c. Discussion/Approval of Resolution 21-004 Amending the General Fund – Planning & Zoning
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

9) **Comments from the Public**

There were no comments from the public.

10) **Comments from Department Heads & Constitutional Officers**

- a. Public Works Status Report, April 2021
Ernest Crussel, Public Works Director, gave the Roads/Solid Waste status report for April.
- b. Water System Status Report, April 2021
Jamie Wilson, Water System Superintendent, gave the Water System status report for April.
- c. Superior Court Finance Report, April 2021
Patricia Thornton, Clerk of Superior Court, reported \$9554.09 submitted to County for April. There was no collection for Juvenile Court.

Sheriff Shivers made the Commission aware of the intergovernmental agreement with the City of Fort Gaines; the City will reimburse the county for the expense of patrol services.

Trey Crozier spoke with the Board about the cost of the repairs needed for one of the old firetrucks versus the cost to purchase a truck 10 – 15 years older at a cheaper price.
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to purchase a used truck instead of repairing the old truck. All votes in favor; motion carried.

Motion amended by Commissioner Hubbard and seconded by Vice Chairman to cap the purchase amount to \$50,000 to \$55,000. All votes in favor; motion carried.

Mr. Crozier also provided his opinion on it not being feasible for the county to have a full-time fire department; but it being a great idea to look into using the pension fund to recruit younger volunteers. He reviewed what they currently receive for fire/emergency assistance calls. It would be appreciated if county offered additional funds.

11) **Administrator Comments, Reports & Recommendations**

1. Transit Section 5311 Surplus Vehicle – motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to return the vehicle. All votes in favor; motion carried.
2. Historical Society Historian Position (No county funding) – motion made by Commissioner Hubbard and seconded by Vice Chairman to authorize the Historical Society to hire a Historian. All votes in favor; motion carried.
3. Resolution 21-005 – motion made by Vice Chairman and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
4. County Annex Building Lease – motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to allow Administrator Crozier to pursue drawing up a lease agreement for the Board of Education to lease the building. All votes in favor; motion carried.

Administrator Crozier announced that the budget preparation for FY2022 is on schedule and that the proposed budget is available for review; the public hearing is scheduled for 05/18/21; and the June 1st Board meeting will be at Fire Station #1 on New Park Road.

12) **Attorney Status Report**

Attorney Mills gave the 1st reading of the PTV Ordinance. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve. All votes in favor; motion carried.

13) **Comments from the Board**

Chairman Davenport – no comments

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – suggested that the Board consider rewarding the volunteer fire department some type of incentive. Motion made by Commissioner Hubbard to raise call trip pay to \$20. Motion withdrawn. Motion made by Commissioner Spann and seconded by Vice Chairman Hubbard to table until more information is gathered from surrounding counties and a quote from the volunteer fire fighters on what they think is a fair call pay. All votes in favor; motion carried.

Commissioner Johnson – no comments

14) **Invoices to Be Approved**

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

- 15) **Signing of Checks**
The Commission signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 8:18 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MAY 4, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

Public Hearing – FY 2021 Budget
May 18, 2021
6:30 p.m.

1) Call to Order

Chairman Davenport called the public hearing to order at 6:30 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard and Lola Spann were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner Samuel Johnson was unable to attend.

2) Public Comments on Proposed Budget for Fiscal Year 2022

Chairman Davenport stated the purpose of the public hearing then turned the hearing over to Administrator Crozier. Administrator Crozier asked if there were any comments or questions on the proposed budget for FY-2022. Charlie Matthews of the Cuthbert Southern Tribune asked for a recap of the budget. The total amount for the FY-2022 budget is \$5,408,669.14 with the biggest department being the Sheriff’s Office. Administrator Crozier stated that hopefully taxes won’t have to be raised. Commissioner Spann asked for an estimate on SPLOST; Administrator Crozier gave the breakdown for county and the two cities.

3) Adjourn

There being no further business the public hearing adjourned at 6:42 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MAY 18, 2021 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Fire Station No. 1, Fort Gaines, Georgia
Minutes

June 1, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**

Chairman Davenport called the meeting to order at 7:00 p.m. Vice Chairman Jenkins gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, Clerk of Superior Court Patricia Thornton, Tax Commissioner Bobbie Brown, Public Works Director Ernest Crussel, Water System Superintendent Jamie Wilson, and Clerk Adria Hull.
- 2) **Agenda Approval**

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Public Hearing**
 - i. Code of Ordinance Title VIII Chapter 8 – Clay County Personal Transportation Vehicle/Off Road Vehicle
Chairman Davenport opened the floor to the public for comments and/or questions on the ordinance. Public attendees that asked questions and voiced their concerns were Mia Wallace, Tomekia Gilbert, Norman Hutchins, Codereral Gilbert, Ronald Walker, and Sonnia Wallace. Their questions were in reference to having to register and show proof of insurance for 4-wheelers; if the ordinance applied to dirt roads and the sides of the road; if the ordinance applied to out-of-towners, why is a curfew being set for use, and if the ordinance applied to low-speed vehicles. It was finally decided upon for citizens with any additional questions and/or concerns could meet with Sheriff Shivers to discuss.
- 4) **Minutes**
 - a. May 4, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the minutes as written. All votes in favor; motion carried.
 - b. May 18, 2021 Public Hearing_FY22 Budget
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
 - a. Henry Taylor – Reopening of Days Avenue and Bluffton Voting Precincts
Mr. Taylor, Chairman of the Democratic Party of Clay County asked for Board consideration of the reopening of the Bluffton and Days Crossing voting precincts.
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. 2nd Reading/Approval of Clay County Personal Transportation Vehicle/Off Road Vehicle Ordinance
Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to table the ordinance. All votes in favor; motion carried.
 - b. Resolution 20-006 Adoption of FY-22 Budget Authorizing Tax Commissioner to Compute Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - c. Charles Crozier, Fire Chief – Volunteer Fire Department Incentive
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to increase the pay for calls to \$25 for certified volunteer firefighters and \$15 for non-certified firefighters. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion/Approval 2021-2022 Health Benefits Renewal
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the renewal. All votes in favor; motion carried.
- 9) **Comments from the Public**

There were no comments from the public.



CLAY COUNTY BOARD OF COMMISSIONERS

Fire Station No. 1, Fort Gaines, Georgia
Minutes

- 10) Comments from Department Heads & Constitutional Officers**
- a. Public Works Status Report, May 2021
Mr. Crussel gave an update on public works; currently have eight on-going projects on roads. He also wanted the Board to approve purchase of a roller and spreader. Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the equipment purchase. All votes in favor; motion carried.
 - b. Water System Status Report, May 2021
Mr. Wilson gave his water/landfill monthly report.
 - c. Superior Court Finance Report, May 2021
Ms. Thornton reported that Superior Court collections for the month were \$7930.58 with \$5381.74 being disbursed to the County. There was no Juvenile collection. She also informed the Board of a snake being in the courthouse. She provided photos showing an opening in the front doors and asked the Board to consider replacing the front doors. Motion made by Vice Chairman Jenkins and seconded by Commissioner Jenkins to authorize the County Administrator to handle. All votes in favor; motion carried.
- 11) Administrator Comments, Reports & Recommendations**
Administrator Crozier requested that a motion be made to approve the utilization of the American Recovery Program funds to make several Water infrastructure purchases (attached) and approval to pursue two Water service expansion projects. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve. All votes in favor; motion carried.
- 12) Attorney Status Report**
Attorney Mills advised the Board to make the PTV Ordinance the way they want it and he'll make the changes. He suggested they amend the Road and Bridges Ordinance to incorporate a provision to require any commercial vehicle or trailered vehicle of a certain weight be required to transgress from its entry on a county road to the closest paved road or state highway. He also provided a proposed lease agreement for the Board of Education; he needs Administrator Crozier to give a description of usage.
- 13) Comments from the Board**
There were no comments from the Board.
- 14) Invoices to Be Approved**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.
- 15) Signing of Checks**
The Board signed payroll and accounts payable approved invoice checks.
- 16) Consent Agenda**
- 17) Executive Session (If Needed)**
- 18) Continuing Business as a result of Executive Session (If needed)**
- 19) Adjourn**
There being no further business the meeting adjourned at 8:34 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JUNE 1, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Hull, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

July 6, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Commissioner Johnson gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Lola Spann and Samuel Johnson were in attendance as well as County Attorney Bill Mills, Administrator Ronald Crozier, Sheriff Locke Shivers, Superior Court Clerk Patricia Thornton, Public Works Director Ernest Crussel, Water System Superintendent Jamie Wilson, and Clerk Adria Hull. Commissioner Gail Hubbard was unable to attend.
- 2) **Agenda Approval**
The following changes were made to the agenda:
Change the agenda date from July 1, 2021 to July 6, 2021; change EDC to EDA under item 6b.; and Sandy Branch to Pataula Park under item 8b.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the agenda with the amendments. All votes in favor; motion carried.
- 3) **Public Hearing**
- 4) **Minutes**
 - a. June 1, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
 - a. Henry Taylor – Reopening of Days Avenue and Bluffton Voting Precincts
Mr. Taylor was not in attendance.
- 6) **Correspondence Requiring Action**
 - a. Letter of Resignation from Clay County Planning and Zoning Commission Member
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the resignation. All votes in favor; motion carried.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to advertise to fill the vacancy. All votes in favor; motion carried.
 - b. Clay County EDA Letter of Request for Board Member Appointment
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the recommendation to appoint Ronald Crozier after he retires from the County Administrator position. All votes in favor; motion carried.
- 7) **Unfinished Business**
- 8) **New Business**
 - a. Review/Approval of Quote for Road Repairs at Intersection of Jenny Lynn Ln & County Road 76 and Road Repairs on Cottonhill Road at Midway Church
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the low bid. All votes in favor; motion carried.
 - b. Review/Approval of Quote for Pataula Park Dock Repair
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the bid from American Dock Builders. All votes in favor; motion carried.
 - c. Review of County Administrator Applications
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to interview all applicants Friday, July 9th at 1pm. All votes in favor; motion carried.
- 9) **Comments from the Public**

Lamar Thomas – 309 Jackson Street resident; asked for payment relief for his solid waste FIFA. The Board advised him to meet with the County Administrator for assistance on resolving the matter.

Radar Fair – 27 Gilbertville Road resident; asked for a status update on the Days Avenue CDBG project and if the Board would focus on Days Avenue to unstop the pipes in their community.



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report, June 2021
Mr. Crussel gave his status report for the month.
 - b. Water System Status Report, June 2021
Mr. Wilson gave his status report for the month and provided the Board with estimates to clean/service the county well.
 - c. Superior Court Finance Report, June 2021
Ms. Thornton gave her monthly finance report to the Board. She also asked for a status update on replacing the front doors of the courthouse.

- 11) **Administrator Comments, Reports & Recommendations**
Administrator Crozier informed the Board of the bid opening for the 2020-2021 LMIG project and gave his recommendation. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to place on the August agenda. All votes in favor; motion carried.
Administrator Crozier also stated that he would try to have an update on the Days Avenue CDBG at the next meeting.

- 12) **Attorney Status Report**
Attorney Mill provided the Board with his status report and updated them on the PVT Vehicle Ordinance having to be revisited after revisions and the owner of the dirt pit not returning his phone calls.

- 13) **Comments from the Board**
Chairman Davenport – no comments
Vice Chairman Jenkins – no comments
Commissioner Hubbard – not in attendance
Commissioner Spann – asked about a dog leash law and the Nuisance Abatement Ordinance. Sheriff Shivers stated that we don't have a leash law and the Nuisance Abatement Ordinance works pretty well. Complaints are addressed as received.
Commissioner Johnson – asked for an update on the solar farm

- 14) **Invoices to Be Approved**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to pay the invoices. All votes in favor; motion carried.

- 15) **Signing of Checks**
The Board signed payroll and accounts payable approve invoice checks.

- 16) **Consent Agenda**

- 17) **Executive Session (If Needed)**

- 18) **Continuing Business as a result of Executive Session (If needed)**

- 19) **Adjourn**
There being no further business the meeting adjourned at 7:46 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 6, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

August 3, 2021
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Commissioner Hubbard gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Administrator Ronald Crozier, Tax Commissioner Bobbie Brown, Clerk of Superior Court Patricia Thornton, Water System Superintendent, and Clerk Adria Hull.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Public Hearing**
- 4) **Minutes**
 - a. July 6, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
 - a. Henry Taylor – Reopening of Days Avenue and Bluffton Voting Precincts
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to investigate reopening voting precincts at Bluffton and Days Avenue. All votes in favor; motion carried.
- 6) **Correspondence Requiring Action**
 - a. Alcohol Beverage License Application- Marcus Smith d.b.a Marcos Bar & Grill, LLC
Administrator Crozier informed the Board that it was determined that the applicant didn't meet the qualifications for applying for an alcoholic beverage license.
- 7) **Unfinished Business**
- 8) **New Business**
 - a. Discussion/Approval of Resolution 21-006 Amending the Gen Fund – Superior Court
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - b. Discussion/Approval of Advertising 5-year History for Tax Digest
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to authorize the Tax Commissioner to advertise the millage rate at 17.189 mills for the year 2021-2022. All votes in favor; motion carried.
 - c. Discussion/Approval of Firefighter Supplemental Agreement for BOC Employees
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to postpone until the next agenda in order to clarify verbiage. All votes in favor; motion carried.
 - d. Discussion/Approval of ARPA Premium Pay
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the ARPA premium pay for county employees per treasury guidance employed from 01/20/20 through 06/27/21 of a one-time payment up to \$1000. All votes in favor; motion carried.
 - e. Discussion/Approval of RMS Operator Agreement Amendment #1
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the amendment. All votes in favor; motion carried.
 - f. Discussion/Approval of MOU between The Dept of the Army WFG Reservoir and Clay County
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the MOU. All votes in favor; motion carried.
 - g. Discussion/Approval of Notice of Award for 2020-2021 LMIG Project
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the project to complete the resurfacing of Bluffon/Edison Road. All votes in favor; motion carried.
- 9) **Comments from the Public**
Radar Fair, 27 Gilbertville Road – asked for update on Days Ave CDBG – Administrator Crozier provided an update per RVRC. The hold up is with the engineer trying to get surveys complete.



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

Mr. Fair also asked if the Board would address the safety concern of the refuse truck blocking the road on Eufaula Highway just above Meadow links Drive.

Lonzo Melvin – asked when Piney Grove Road will be graded

10) **Comments from Department Heads & Constitutional Officers**

- a. Public Works Status Report, July 2021
Chris Clifton gave the status report in Crussel's absence.
- b. Water System Status Report, July 2021
Jamie Wilson gave the water report for July.
- c. Superior Court Finance Report, July 2021
Patricia Thornton gave the finance report for July and asked for an update on the courthouse front door repair.

Bobbie Brown, Clay County Tax Commissioner asked that notice of a special called meeting to adopt the millage be advertised in the legal organ for 8/19/21 at 7pm.

11) **Administrator Comments, Reports & Recommendations**

No comments.

12) **Attorney Status Report**

Absent; status report in Commission meeting binders for review.

13) **Comments from the Board**

Chairman Davenport – no comments

Vice Chairman Jenkins – no comments

Commissioner Hubbard – asked what can be done to improve the safety concerns about the intersection at Hwy 27.

A public comment from Lonzo Melvin was to consider placing amber alert lights at the intersection.

Commissioner Spann – asked to keep the Days Ave CDBG on the agenda until the work begins

Commissioner Johnson – no comment

14) **Invoices to Be Approved**

Motion made by Vice Chairman Hubbard and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) **Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.

16) **Consent Agenda**

17) **Executive Session (If Needed)**

- a. Discussion or Deliberation on Hiring a County Officer or Employee
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to enter executive session. All votes in favor; motion carried.
The Board entered executive session at 7:50 p.m.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to exit executive session. All votes in favor; motion carried.
The Board exited executive session at 8:07 p.m.

18) **Continuing Business as a result of Executive Session (If needed)**

Motion made by Commissioner Spann and seconded by Commissioner Johnson to hire Adria Hull as the County Administrator. All votes in favor; motion carried.

19) **Adjourn**

There being no further business the meeting adjourned at 8:10 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 3, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Hull, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

August 19, 2021
Special Called Meeting
Immediately following 7:00 p.m. Special Called Meeting

- 1) **Call to Order**
Chairman Davenport called the special called meeting to order at 7:09 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Lola Spann were in attendance as well as County Administrator Ronald Crozier, Clerk Adria Hull, and Deputy Clerk Temonica Ealey. Commissioners Gail Hubbard and Samuel Johnson were unable to attend.
- 2) **New Business**
 - a. Appointment of Interim County Clerk
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to appoint Temonica Ealey as the Interim County Clerk. All votes in favor; motion carried.
- 3) **Adjourn**
There being no further business the special called meeting adjourned at 7:10 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 19, 2021 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Hull, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

August 19, 2021
Special Called Meeting – FY 2020 Ad Valorem Millage Rate
7:00 p.m.

1) Call to Order

Chairman Davenport called the special called meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Lola Spann were in attendance as well as County Administrator Ronald Crozier, Clerk Adria Hull, and Deputy Clerk Temonica Ealey. Commissioners Gail Hubbard and Samuel Johnson were unable to attend.

2) New Business

- a. Setting of Ad Valorem Millage Rate for Fiscal Year 2022
 - 1. Resolution 21-007 Adopting Ad Valorem Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the resolution. All votes in favor; motion carried.
 - 2. Resolution 20-008 Designating Use of Insurance Premium Tax
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the resolution. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 7:09 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 19, 2021 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Hull, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Clay County Courthouse, Fort Gaines, Georgia
Minutes

September 7, 2021
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 p.m. Chairman Davenport gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Administrator Adria Hull, Tax Commissioner Bobbie Brown, Clerk of Superior Court Patricia Thornton, Water System Superintendent Jamie Wilson, Public Works Director Ernest Crussel, Sheriff Locke Shivers, Corner Raymond Crozier, Fleet Manager Chris Clifton, Attorney William Mills, and Interim Clerk Temonica Ealey.

2) Agenda Approval

Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the agenda as written. All votes in favor; motion carried

3) Public Hearing

4) Minutes

- a. August 3, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- b. August 19, 2021 Special Called Meeting – Setting of Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- c. August 19, 2021 Special Called Meeting – Appointment of Interim County Clerk
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

6) Correspondence Requiring Action

- a. Alcohol Beverage License Application- Derick Christian d.b.a Marcos Bar & Grill, LLC
Administrator Hull informed the Board that it was determined that the applicant didn't have any criminal history so public hearing needs to be scheduled for any date beginning September 22, 2021. Public hearing scheduled for October 5, 2021. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann All votes in favor; motion carried

7) Unfinished Business

- a. Discussion/Approval of Firefighter Supplemental Agreement for BOC Employees
Administrator Hull asked that it be postpone until further notice.
- b. Discussion/Approval of Condensation Issues at Mercer Medicine Clay/Clay Co Health Dept
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to have Attorney Mills check contract between Clay County Board of Commissioners, Hospital Authorities, and Economic Development Authority. All votes in favor; motion carried
Trey Anderson, President of Economic Development Authority wasn't in attendance. Chairman Davenport wants to wait until Trey Anderson is in attendance to discuss Administrator Hull wants to submit bid to Southeastern Cooling for Condensation Chairman Davenport wants to discuss with Trey Anderson at the next meeting. Mercer Medical Clay Office Manager Kimberly Scott was in attendance informed Clay County Board of Commissioners that she had been in contact with Trey Anderson & he was unable to attend the meeting due to being sick, she asked that Condensation Issues be resolved quickly to protect patients and staff. Attorney Mills will look at legal obligation between Clay County Board of Commissioners, Hospital Authorities, and Economic Development Authority.

8) New Business

- a. Discussion/Approval COVID-19 Policy
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to consult with the Attorney to implement a Covid-19 policy to present at the October 5, 2021 meeting. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS
Clay County Courthouse, Fort Gaines, Georgia
Minutes

- b. Discussion/Approval of Clay County DFCS FY-22 Budget
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to amend #3 to reflect that the DFCS expenditures shall not exceed budgeted sums and that any additional funds shall be allocated at the sole discretion of the Board of Commissioners. All votes in favor; motion carried.
- c. Discussion/Approval of Water Tap Installation Fees
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to increase the Water Tap fee from \$750.00 to \$850.00 to cover the cost from Bil-Mar the Water System Superintendent Jamie Wilson will look into putting meters in to avoid consumers from connecting to the Water Hydrant to avoid back flow & hammering meters. All votes in favor; motion carried.
- d. Mobile Communications America Agreement
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve Scope of Work for Communication grant/loan from USDA The agreement is for \$2478/month for 60 months making the total \$14,820.00. All votes in favor; motion carried.

9) Comments from the Public

Michael Tapp, Woodland Glenn wants clarity to see if County could put up a sign to give the "Public access to New Lowell Road (private drive) to the Beach without having to get in a boat Attorney Mill will consult with him after the meeting.

10) Comments from Department Heads & Constitutional Officers

- a. Public Works Status Report, August 2021
Ernest Crussel gave the status report.
- b. Water System Status Report, August 2021
Jamie Wilson gave the water report for August 2021.
- c. Superior Court Finance Report, August 2021
Patricia Thornton gave the finance report for August 2021.

Corner, Raymond Crozier gave the Fire Department report for August 2021 also asked that the Board increase the pay for meeting to \$25.00 for certified volunteer firefighters and \$15 for non-certified firefighters & retroactive from July 1, 2021 Motion made by Commissioner Spann and seconded by Commissioner Hubbard. All votes in favor; motion carried

11) Administrator Comments, Reports & Recommendations

- a. Days Avenue CDBG
Contacted Will Griggs with RVRC; he hasn't spoken with Paul in about a week. The process in going from the design stage to soliciting bids. It's still in the design stage because the land survey is running a little behind.
- b. Silicon Ranch Solar Project Update
The update is enclosed in your binders; you can review at your leisure for monies dispersed. Based on the preliminary schedule they should be in the plant design phase up through November 2021 with the plant construction beginning at that time through the end of 2022.
- c. George T. Bagby Park & Lodge Partial Closing
We've learned that Bagby Park is transitioning from a hotel/lodge business model to a traditional lodge/cabin business model. Their plans are to replace the hotel with cabins. Mayor Sumpter of the City of Fort Gaines contacted Chairman Davenport, informed him of his writing a letter to Representative Greene and asked that county support the cause to keep the existing hotels opened. He mentioned that Choice Hotels has an investor interested in maintaining the existing hotel. Chairman Davenport asked that Administrator Hull type a letter of support from him but not from the BOC because they haven't decided to do so. Administrator Hull have a letter of support ready from the Board for the Chairman to sign if you all wish to give county support.
- d. Jenny Lynn Ln & MacGruder Rd Intersection and Cottonhill Rd (Midway Church) Road Repair Update
Awarded to Mickey Rice Land Clearing & Grading, scheduled to begin 8/16/21. Administrator Hull spoke with Mickey Rice; late start, he's been hospitalized and still under doctor's care and expecting work to begin one day next week. He will call on Friday to let us know what day he can get asphalt.
- e. Compliance Inspections for Pataula Creek Park and Pataula Shores
The U.S. Corp of Engineers will be conducting compliance inspections the week of 9/12 - 9/17. County Leased sites Pataula Creek Park and Pataula Shores are on the list for inspections. A copy of the letter has been given to public works director Ernie Crussel to prepare for the inspection.
- f. Health & Wellness grant awarded 9/3/2021 for \$600.00
- g. Fleet Manager Chris Clifton wants to purchase Administrator Hull a small SUV and use the Ford F-150 for the Road Department



CLAY COUNTY BOARD OF COMMISSIONERS
Clay County Courthouse, Fort Gaines, Georgia
Minutes

- 12) **Attorney Status Report**
Status report in Commission meeting binders for review.
- 13) **Comments from the Board**
Chairman Davenport – no comments
Vice Chairman Jenkins – no comments
Commissioner Hubbard – asked what can be done to improve the safety concerns on Antioch Road pictures & maps was given to Board. Wants to know if any grants available, Administrator Hull will check for grant.
Commissioner Spann – asked who maintain East bank Park. Would like for the Board to consider hiring a Grant Writer.
Commissioner Johnson – no comment
- 14) **Invoices to Be Approved**
Motion made by Vice Chairman Hubbard and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
 - a. Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6)
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to enter executive session. All votes in favor; motion carried.
The Board entered executive session at 8:28 p.m.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to exit executive session. All votes in favor; motion carried.
The Board exited executive session at 8:55 p.m.
- 18) **Continuing Business as a result of Executive Session (If needed)**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to authorize the County Administrator to notify employee that Board hasn't given the authority to work from home; so, employee must agree to return to work or provide a legitimate reason for not returning to work. Wages will not be paid. If employee disagrees, follow personnel policy. All votes in favor; motion carried.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to advertise for a public works director. All votes in favor; motion carried.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to increase the beginning salary for the County Administrator. All votes in favor; motion carried.
- 19) **Adjourn**
There being no further business the meeting adjourned at 9:02 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE SEPTEMBER 7, 2021, REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

October 5, 2021
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 p.m. Commissioner Johnson gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Adria Hull, Clerk of Superior Court Patricia Thornton, Tax Commissioner Bobbie Brown, Roads and Refuse Superintendent Christopher Clifton, Probate/Magistrate Judge Patrick Bagwell and Interim Clerk Temonica Ealey.

2) Agenda Approval

Item 8c Discussion/Approval of FY23 Transit 5311 Grant Application.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.

3) Public Hearing

a. Alcohol Beverage License Application- Derick Christian d.b.a Marcos Bar & Grill, LLC
Sheriff Shivers objected to Alcohol Beverage License being issued for establishment, but was in favor of issuing the License under the stipulation that Marcos Bar & Grill, LLC only operate Thursday- Sunday 5pm to 9pm.

4) Minutes

a. September 7, 2021 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

6) Correspondence Requiring Action

a. Historic Fort Gaines, GA Frontier Village Request for Support
Motion made by Commissioner Hubbard and seconded by Commissioner Spann for the Clay County Board of Commissioners to purchase a section of the fencing at the bluff for \$125. All votes in favor; motion carried.

7) Unfinished Business

a. Call for Vote Alcohol Beverage License Application- Derick Christian d.b.a Marcos Bar & Grill, LLC
Motion made by Commissioner Spann and seconded by Commissioner Johnson to issue License under condition that all business is seized at 10pm. All votes in favor; motion carried.

b. Discussion/Approval of Condensation Issues at Mercer Medicine Clay/Clay Co Health Dept
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the First Recommendation: Mold Testing to Date, Insulation/Foam Contractor, Ceiling Tile Replacement, and Cleaning the building with the total being \$29,947.00 if the funds are available. Administrator Hull will check to see if Splost or ARPA could cover expense. All votes in favor; motion carried.

c. Discussion/Approval of Re-opening of Voting Precincts
Election Superintendent Patrick Bagwell will have a total analysis cost associated with re-opening the voting precincts at the November 2,2021 meeting.

8) New Business

a. Discussion/Approval COVID-19 Policy
Administrator Hull has a draft for the Covid-19 policy that should be ready by Friday to email for review and provide feedback on anything that the BOC or Attorney would like to address or remove from policy.

b. Discussion/Approval of FY22 Clay County Senior Center -Senior Citizen Programs
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to make a one-time payment of \$4,079.00 to Clay County Senior Citizen Program. All votes in favor; motion carried.

c. Approval of Transit Grant Application for FY2023
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the Transit Grant Application for FY2023. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

9) **Comments from the Public**

Kimberly Edwards- Notified the Board that she quit yesterday due to her blood pressure, temperatures of the buildings it being not for her, getting in out of County Expedition, unable to have access to back door, not being allowed time off, and her being unable to get along with County personnel.
Frederick Sands- 414 and 419 Jackson Street complained that Refuse crew not dumping containers properly so residents are having to pick up remaining waste.
Marcus Smith asked that County put at Traffic light on Washington Street near Dean's Haunted House, for safety. The haunted house is on a Semi truck route.

10) **Comments from Department Heads & Constitutional Officers**

- a. Public Works Status Report, September 2021
Mr. Clifton recapped his monthly report with the Board.
- b. Water System Status Report, September 2021
Mr. Wilson not in attendance
- c. Superior Court Finance Report, September 2021
Ms. Thornton reported that Superior Court collections for the month were \$9915.00 with \$5805.74 being disbursed to the County. She also informed the Board that the courthouse door sweep still needs attention as discussed from previous meetings, her recommendation is that the Board replaces the front door. She also informed the Board that the roof was leaking and made recommendation that roof is repaired to avoid damage to new construction.
- d. Mrs. Brown Tax Commissioners reported that Digest have been approved.
- e. Sheriff Shivers reported that phone wire in Tax Assessor office is a safety hazard.

11) **Administrator Comments, Reports & Recommendations**

- a. Days Avenue CDBG
Administrator Hull reported there's no update on Days Avenue CDBG
- b. George T. Bagby Park & Lodge Partial Closing
DNR planning on demolishing Hotel.
- c. Compliance Inspections for Pataula Creek Park and Pataula Shores
Inspection was set for September 16, 2021 and must be completed within 30 days
- d. Coat Drive
Community Coat Drive will be October 9, 2021 from 11am to 2pm anyone wishing to donate can drop off at Sheriff department, Police Department or City Hall.
Administrator Hull is in the process of applying for expansion of the Water System, will inspect the Water Hydrants & in the process of reviewing the current Ordinance.

12) **Attorney Status Report**

Attorney Mills spoke to Sheriff Shivers about the PTV Ordinance will discuss at the December meeting.

13) **Comments from the Board**

Chairman Davenport – wants Board suggestion on paying for repairs and roof on Sutton Corner Museum no sure if Historical society should cover cost.

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – would like for the county to get Ambulance back, Administrator Hull informed her that Chairman Davenport, Vice Chairman Jenkins & herself attended ACCG meeting in Leesburg today & ACCG have plans to meet with the Board about what direction to take.

Commissioner Johnson – Wants to make sure Board is fully aware of decisions, thinks Board is being misled & taken advantage of, wants more information before Board makes decisions.

14) **Invoices to Be Approved**

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.



CLAY COUNTY BOARD OF COMMISSIONERS

Clay County Courthouse, Fort Gaines, Georgia
Minutes

- 15) **Signing of Checks**
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 8:41 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE OCTOBER 5, 2021 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Interim County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

November 2, 2021
6:00 pm

Public Hearing by Board of Commissioners for Zoning

1) Call to Order

Chairman Davenport called the public hearing to order at 6:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, Commissioner Gail Hubbard, Samuel Johnson and Lola Spann were in attendance as well as County Administrator Adria Hull and Interim Clerk Temonica Ealey were in attendance.

2) Procedural Review by Chairman

Chairman Davenport reviewed the hearing procedure; comments in favor of and opposing the application would be heard with the decision being rendered during the regular meeting.

3) Applications:

- i. Brad Stephens – Conditional Use Permit for RV Park
476 Mac Gruder Road (002D 001A)
Mr. Stephens was in attendance. Mr. Stephen asked the Board to support approval of his application for conditional use be approved.
Roy Neves, Suzie Shaw, Eric Daniels, Jerry Williams, and Richard Van Dyke spoke in favor of his application.
Mark Murphy, Matthew Flueellen, Jimmy Norman, Wayne Kelly, Thelma Nicholson, Kristy Bell, Cathy Gardner, Bobby Atkins, Mary Clarey and, Davis Atkins. Mr. Stephen' neighbor, spoke against his application.

4) Adjourn

There being no further business the meeting adjourned at 7:30 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE NOVEMBER 2, 2021 PUBLIC HEARING FOR ZONING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Interim County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

Work Session FY 22 – Hiring, Comp. Time, Health Department
December 21, 2021
7:00 p.m.

- 1) **Call to Order**
Chairman Davenport called the work session to order at 7:00 p.m. Chairman James Davenport and Vice Chairman Ernest Jenkins Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were in attendance as well as County Administrator Ronald Crozier and Interim County Clerk Temonica Ealey.
- 2) **Hiring - FY 2022**
The Board discussed advertising and hiring for full time County Administrator, Custodian, Finance officer, and Public Works director. Administrator Ronald Crozier asked the Board to hire someone to come in on the contract basic to bring finances current. Administrator Crozier asked that County Clerk in person training be postponed until Finance Officer is hired.
- 3) **Comp. Time- FY 2022**
The Board discussed salary and job description wants Attorney Mills to adopt a resolution to determine comp time.
- 4) **Health Department remediation- FY 2022**
Administrator Ronald Crozier was given Authorization for remediation of the Health Department to replace Trey Anderson as primary contact and consult directly with the Health Department.
- 5) **Comments from the public**
Adriel Hull spoke briefly to the Board about severance pay and termination package.
- 6) **Adjourn**
There being no further business the work session adjourned at 8:21 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE December 21, 2021 WORK SESSION OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Interim County Clerk

Date