



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

### Public Hearing- Alcoholic Beverage License

January 2, 2018

6:45 p.m.

**1) Call to Order**

Chairman Shivers called the public hearing to order at 6:45 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner James Snyder was unable to attend.

**2) New Business**

- a. Mary Daniels **d.b.a.** Boondocks Fish House- Alcoholic Beverage License Application  
Chairman Shivers reviewed the hearing procedures; the Board would discuss and vote on the application during the regular meeting.  
The applicant was in attendance. There were no opposing comments.

**3) Adjourn**

There being no further business the public hearing adjourned at 6:46 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 2, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
Minutes

**January 2, 2018**  
**6:30 pm**

**Public Hearing by Board of Commissioners for Cell Tower Construction**

**1) Call to Order**

Chairman Shivers called the public hearing to order at 6:30 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner James Snyder was unable to attend.

**2) Procedural Review by Chairman**

Chairman Shivers reviewed the procedures for the public hearing; the Board would discuss and vote on the application during the regular meeting.

**3) Applications:**

i. Diverse Power – Application for Conditional Use Authorization for a tall structures permit for a telecommunications to be located at map & parcel 012 023B.

Randy Sheppard with Diverse Power explained the purpose for the application; Diverse Power is constructing cell towers within the four-county area on property owned by them. This application is for a 320ft. guide tower in the Pataula Creek area. There were no questions from public attendees. Phil Wills was in favor of the application and there were no opposing comments.

**4) Adjourn**

There being no further business the public hearing adjourned at 6:32 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 2, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Agenda

January 2, 2018  
Regular Meeting  
7:00 p.m.

### 1) **Call to Order and Opening Prayer**

Chairman Shivers called the meeting to order at 7:00 p.m. Vice Chairman Hubbard gave the opening prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams. Commissioner James Snyder was unable to attend.

### 2) **Agenda Approval**

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agenda as typed. All votes in favor; motion carried.

### 3) **Annual Appointments**

- a. Commission Chairman  
Motion made by Commissioner Jenkins and seconded by Commissioner Hubbard to reappoint Commissioner David Shivers as Chairman of the Board. All votes in favor; motion carried.
- b. Commission Vice Chairman  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to reappoint Commissioner Lee Hubbard as Vice Chairman of the Board. All votes in favor; motion carried.
- c. County Clerk  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to reappoint Adria Williams as County Clerk. All votes in favor; motion carried.
- d. County Attorney  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to reappoint William (Bill) Mills as County Attorney. All votes in favor; motion carried.
- e. County Auditor  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to reappoint Geer & Associates as the County Auditor. All votes in favor; motion carried.
- f. County Legal Organ  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to retain the Cuthbert Southern Tribune as the legal organ. All votes in favor; motion carried.
- g. County Depository  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to retain Regions bank as the County Depository. All votes in favor; motion carried.
  1. Designation of Signors  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to maintain the current signor status. All votes in favor; motion carried.

### 4) **Minutes**

- a. December 5, 2017 Public Hearing – Alcoholic Beverage License Application for Boondocks Fishhouse  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
- b. December 5, 2017 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
- c. December 14, 2017 Special Called Meeting  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the minutes as written. All votes in favor; motion carried.

### 5) **Presentations before the Board**

- a. Barry Waters, City of Fort Gaines Mayor – Meet and Greet with Commissioners  
Mr. Waters introduced himself to the Board as the new mayor of Fort Gaines; he's looking forward to working with the Board to help benefit the city and county. He stated that he would like to get together to resolve the sewer issue and will make himself available to the Board. Chairman Shivers stated that it's a good idea for all city and county boards and authorities to meet together quarterly.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Agenda

- b. Jeff Rich, Yancey Caterpillar Representative  
Mr. Jim Pace was in attendance on behalf of Jeff Rich. He reviewed the quote for the new 12M3 Motorgrader. He was asked to follow up on other quotes and will send a quote on a new grader with an 8-year lease.
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
  - a. Discussion and Vote on Diverse Power Request for Tall Structure Permit for Proposed Telecommunications Facility  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the tall structure permit for proposed telecommunications facility allowing Diverse Power to construct, maintain, and manage a 320ft. guide tower on property identified as tax parcel 012 023B provided that Diverse Power complies with all its terms in its January 2, 2018 proposal to the county and its attachments therein and all federal, state, county and local laws, rules, regulations, and ordinances applicable thereto. Further this approval is conditioned upon Diver Power's providing to the County space for its agencies to affix its transceivers at an appropriate location to receive and transmit necessary communications and to allow adequate space for tis ground facility to accommodate the necessary electronic equipment for such transmissions, as well as, the ability for it to maintain, operate, and repair such equipment continuously. All votes in favor; motion carried.
  - b. Discussion and Vote on Alcoholic Beverage License Application for Boondocks Fishhouse  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the application. All votes in favor; motion carried.
- 8) **New Business**
- 9) **Comments from the Public**

Bobby Mallard – he requested crush & run to fill the potholes on Mallard Street  
Phil Wills – he hopes this year is better than last year
- 10) **Comments from Department Heads & Constitutional Officers**
  - a. Bobby Dupree, Public Works Director- Status Report for December 2017  
The public works status report was enclosed in the Commission meeting binders for their review.
- 11) **Administrator Comments, Reports & Recommendations**

No comments.
- 12) **Attorney Status Report**
- 13) **Comments from the Board**

Chairman Shivers – would like for the city and county boards and authorities to meet quarterly  
Vice Chairman Hubbard – asked for an update on the cost analysis for refuse  
Commissioner Snyder – not in attendance  
Commissioner Davenport – wished everyone a Happy New Year  
Commissioner Jenkins – no comments
- 14) **Invoices to Be Approved**

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the invoices. All votes in favor; motion carried.  
The Board would like to discuss paying recurring invoices without a Board vote during the next meeting.
- 15) **Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Agenda

**18) Continuing Business as a result of Executive Session (If needed)**

**19) Adjourn**

There being no further business to discuss the meeting adjourned at 7:35 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 2, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

February 6, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order with a prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, and Administrator Ronald Crozier. Commissioner James Snyder and County Clerk Adria Williams were unable to attend.
- 2) **Agenda Approval**  
Item 11a) Quote Review / Selection of Caterpillar Inc. Model: 12M3 Motor Grader was amended to include review of Motor grader quote from John Deere.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda as amended. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. January 2, 2018 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Pastor Corderal Gilbert, New Generation Church – Fort Gaines Clay County Recreation Commission  
This item was not discussed; Pastor Gilbert was not in attendance.
  - b. Laura Schneider, RVRC Environmental / GIS Planner – RVRC Presentation  
This item as not discussed; Ms. Schneider was not in attendance.
  - c. Summit Energy Partners – Request of Application for Solar Photovoltaic Generation  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the lease to the Development Authority for a nominal sum for a 50 year term and signing the option submitted subject to conveyance to the Development Authority. All votes in favor; motion carried.
- 6) **Correspondence Requiring Action**
  - a. Region 6 Regional Advisory Council request for Clay County Appointed Representative  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to reappoint Vice Chairman Hubbard as representative. All votes in favor; motion carried.
  - b. Schedule Public Hearing for Alcoholic Beverage License Application for The Spot  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to schedule the public hearing for March 6, 2018 at 6:30 p.m. All votes in favor; motion carried.
  - c. Schedule Public Hearing for Alcoholic Beverage License Application for Murphy's Place  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to schedule the public hearing for March 6, 2018 at 6:45 p.m. All votes in favor; motion carried.
- 7) **Unfinished Business**
- 8) **New Business**
  - a. Discussion / Approval of Paying Recurring Invoices without Board Vote  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve paying recurring invoices without board vote. All votes in favor; motion carried.
  - b. Approval of Qualifying Fees for Elected Officials in Clay County  
Motion made by Jenkins and seconded by Commissioner Davenport to approve the qualifying fees. All votes in favor; motion carried.
  - c. Discussion / Approval of Continuation as Fiscal Agent for Clay County Family Connection  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the continuation as fiscal agent for Clay County Family Connection. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- d. Discussion / Approval of the Swimming Lesson Reimbursable Grant (submitted by Family Connection)  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the grant.  
All votes in favor; motion carried.
  - e. Discussion / Approval of Golden Triangle Sponsorship  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the sponsorship. All votes in favor; motion carried.
    1. Selection of Two Board Members Representatives to Serve on GTRC&D Council  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Davenport to reappoint Commissioner Jenkins and Commissioner Snyder to the council. All votes in favor; motion carried.
- 9) **Comments from the Public**  
Phil Wills – no parking signs are needed in front of the volunteer fire department buildings
- 10) **Comments from Department Heads & Constitutional Officers**
  - a. Bobby Dupree, Public Works Director- Status Report for January 2018  
The report was enclosed in the Commission meeting binders for review.
  - b. Sheriff Shivers – Pataula Drug Task Force disbanded and county refunded around \$10,000; asked if Sheriff Department can use the refund to purchase a new breathalyzer. He has a verbal agreement from the City of Fort Gaines to pay for a portion of it. Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to allow the use. All votes in favor; motion carried. He also informed the board of their needing to look into purchasing a cooler to store bodies. County Administrator Crozier will begin looking for a solution.
- 11) **Administrator Comments, Reports & Recommendations**
  - a. Quote Review for Motor Grader Purchase / Yancey Bros. and John Deere  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve Option B submitted by Yancey Bros. All votes in favor; motion carried.  
Administrator Crozier also asked the Board for permission to purchase the WIPP module from Edmunds and Assoc. in order for the billing office to be able to accept credit card payments. Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the purchase. All votes in favor; motion carried.  
He informed the Board of the 5-year Comp Plan coming due; he will print copies of the current plan for the Board so they can be thinking of ideas.
- 12) **Attorney Status Report**  
Attorney Mills reviewed the report with the Board; he's moving ahead with item 5, received a new Probation Services Agreement that has to be put in place, he will get with Administrator Crozier on adding an additional bay under the Grady Lease, he'll be speaking with Mark Sajer on the Summit Energy project, and he thanked the Board for their vote of confidence.
- 13) **Comments from the Board**  
Chairman Shivers – Clay Chamber of Commerce need some clean up days, Mrs. Harrell is trying to get Rep. Greene to get inmate help but is not getting much assistance with it  
Vice Chairman Hubbard – potholes on Pine Street near the Milner house  
Commissioner Snyder – not in attendance  
Commissioner Davenport – signs down but he has to double check the area where he saw them  
Commissioner Jenkins – RVRC has \$1000 grants for volunteer fire departments
- 14) **Invoices to Be Approved**  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**  
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

18) **Continuing Business as a result of Executive Session (If needed)**

19) **Adjourn**

There being no further business the meeting adjourned at 8:27 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE FEBRUARY 6, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date





**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
Minutes

**Public Hearing- Alcoholic Beverage License**  
March 6, 2018  
6:45 p.m.

- 1) **Call to Order**  
Chairman Shivers called the public hearing to order at 6:45 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Snyder and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner James Davenport was unable to attend.
- 2) **New Business**
  - a. David Murphy **d.b.a.** Murphy's Place- Alcoholic Beverage License Application  
Chairman Shivers reviewed the public hearing procedure; comments in favor of and opposing the application would be heard and the decision rendered during the regular meeting. The Murphy's were in attendance and spoke in favor of their application. There were no other comments on the application.
- 3) **Adjourn**  
There being no further business the public hearing adjourned at 6:46 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 6, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

### Public Hearing- Alcoholic Beverage License

March 6, 2018  
6:30 p.m.

1) **Call to Order**

Chairman Shivers called the public hearing to order at 6:30 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Snyder and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner James Davenport was unable to attend.

2) **New Business**

- a. Charlie Jackson **d.b.a.** The Spot- Alcoholic Beverage License Application  
Chairman Shivers reviewed the public hearing procedure; comments in favor of and opposing the application would be heard and the decision rendered during the regular meeting. Mr. Jackson was in attendance and spoke in favor of his application. Commissioner Snyder commented that he is in favor of the application.

3) **Adjourn**

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 6, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
Minutes

**March 6, 2018**  
**6:00 pm**

**Public Hearing by Board of Commissioners for Zoning**

**1) Call to Order**

Chairman Shivers called the public hearing to order at 6:00 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Snyder and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Commissioner James Davenport was unable to attend.

**2) Procedural Review by Chairman**

Chairman Shivers reviewed the public hearing procedure; comments in favor of and opposing the application would be heard and the decision rendered during the regular meeting.

**3) Applications:**

- i.. Derrick Poke – Request for Rezoning  
048A 017 567 Enterprise Road  
The applicant was not in attendance; Administrator Crozier commented that there was enough acreage to subdivide, put in an access road, and zone commercial.
- ii. Frederick Wallace – Conditional Use for Mobile Home  
006G 370 Days Avenue  
The applicant was not in attendance and there were no comments on the application.

**4) Adjourn**

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 6, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

March 6, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**

Chairman Shivers called the meeting to order at 7:00 p.m. Vice Chairman Hubbard gave the opening prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Snyder, James Davenport, and Ernest Jenkins were in attendance as well as Attorney Bill Mills, Sheriff Locke Shivers, County Administrator Ronald Crozier, and Clerk Adria Williams.
- 2) **Agenda Approval**

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. February 6, 2018 Regular Meeting  
Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Courthouse Personnel – Upkeep of Courthouse  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to have the County Administrator look into plans to renovate the courthouse and have the elevator placed in. All votes in favor; motion carried.  
(County Clerk has had written notes on issues presented by Courthouse personnel.)
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
  - a. Call for Vote on Zoning Applications
    1. Derrick Poke – Request for Rezoning  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to table until plat is surveyed. All votes in favor; motion carried.
    2. Frederick Wallace – Conditional Use Permit for Mobile Home  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve. All votes in favor; motion carried.
  - b. Call for Vote on Alcoholic Beverage License Applications
    1. Charlie Jackson d.b.a. The Spot  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve. All votes in favor; motion carried.
    2. David Murphy d.b.a. Murphy's Place  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve. All votes in favor; motion carried.
- 8) **New Business**
  - a. Discussion / Approval GBI NCJ Standard Procedure Policies
    1. Non-Criminal Justice Disciplinary Policy  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve. All votes in favor; motion carried.
    2. Man-Made/Natural Disaster Policy  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve. All votes in favor; motion carried.
    3. Media Protection Policy  
Motion made by; Commissioner Jenkins and seconded by Commissioner Snyder to approve. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- b. Discussion / Approval SWGAEDA Request for Funding  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the request for funding contingent upon other counties approving as well. All votes in favor; motion carried.
  - c. Discussion / Approval of Budget Calendar for Fiscal Year 2019  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the calendar with a correction to the date on line 12. All votes in favor; motion carried.
- 9) **Comments from the Public**  
Phil Wills – commented on the amount of money spent on courthouse renovations with no progress being made; hopeful that this effort will be constructive.  
  
Radar Fair – needs assistance; having a hard time with the Health Environmentalist on adding bathrooms to the church. It was suggested that he appeal to the Health Board for assistance.  
  
Charlie Jackson – wanted to know about having speed bumps placed on Commerce Street between the Price residence and Graham Street  
  
The Murphy's – would like to address the buses cutting through the store parking lot from Hwy 39 to MacGruder Road
- 10) **Comments from Department Heads & Constitutional Officers**  
a. Bobby Dupree, Public Works Director- Status Report for February 2018  
The status report was enclosed in the meeting binders for review.  
  
Sheriff Shivers - wants to see the lake property reverted back to the county  
Motion made by Commissioner Davenport and seconded by Vice Chairman Hubbard to authorize the Administrator to begin the process of having the property reverted back to the county. All votes in favor; motion carried.
- 11) **Administrator Comments, Reports & Recommendations**  
Administrator Crozier informed the Board on the road stabilization meeting attended in Camilla, Cottonhill campground sewer reconnected, and the LMIG 2018 project bid opening on 03/20/18 at 2pm.
- 12) **Attorney Status Report**  
Attorney Mills reviewed item 7 Probation Services which needed to be approved by the Board. Item 2 he'll work with Administrator Crozier on and item 6 is awaiting paperwork, and he's able to accomplish item 10 through EDA, if approved he will present the IGA and lease agreement between the county and EDA.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman to amend the agenda to add Probation Services Agreement. All votes in favor; motion carried.  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agreement. All votes in favor; motion carried.
- 13) **Comments from the Board**  
Chairman Shivers – potholes near R. Coates house need patching  
Vice Chairman Hubbard – potholes on Pine Street need patching and would like to see speed limit reduced coming in Bluffton on Fort Gaines Road  
Commissioner Snyder – asked about the letter from RVRC. Administrator Crozier replied that they want a formal reply on the comp plan. Motion made by Commissioner Snyder and seconded by Commissioner Jenkins to proceed. All votes in favor; motion carried.  
Commissioner Davenport – no comments  
Commissioner Jenkins – no comments
- 14) **Invoices to Be Approved**  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**  
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**  
There being no further business the meeting adjourned at 8:20 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 6, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

April 3, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order at 7:00 p.m. with a prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Snyder, James Davenport, and Ernest Jenkins were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams.
- 2) **Agenda Approval**  
Item 6a) Clay County Hospital Authority – Request for Explanation of Allocated Funds was removed from the agenda and 11b) 5311 Transit Program Purchasing Policy was added to the agenda.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda with the amendments. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. March 6, 2018 Public Hearing – Zoning  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
  - b. March 6, 2018 Public Hearing – The Spot Alcoholic Beverage License Application  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the minutes as written. All votes in favor; motion carried.
  - c. March 6, 2018 Public Hearing – Murphy's Place Alcoholic Beverage License Application  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the minutes as written. All votes in favor; motion carried.
  - d. March 6, 2018 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Belva Dorsey, Enrichment Services Program – Yearly Updates  
Ms. Dorsey, the CEO for ESP, reviewed reports for 2016 on ESP's financials, services offered, and impact.
- 6) **Correspondence Requiring Action**
  - a. New Horizon – Board Reappointment of Lavern Chaffin  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve. All votes in favor; motion carried.  
Administrator informed the Board of ASPIRE's request to utilize the space previously set aside for New Horizons. He needs approval to make negotiations with them.
- 7) **Unfinished Business**
- 8) **New Business**
  - a. Discussion / Approval of LMIG Recommendation for Award of 2018 Project  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve awarding the project to Jim Boyd Construction in the amount of \$203,000.00. All votes in favor; motion carried.
  - b. Discussion / Approval of RMS Substance Abuse Policy  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the policy. All votes in favor; motion carried.
  - c. Discussion / Approval of Clay County Rural Public Transportation Vehicle Preventive Maintenance Policy and Procedures  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the policy. All votes in favor; motion carried.
  - d. Discussion / Approval of GA Transmission Purchase Offer for Easement for Ingress and Egress of Clay County Landfill  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the purchase offer. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

### 9) Comments from the Public

Heather Harrell, Clay Co Chamber of Commerce President – informed the Board of having several clean up days, “Showing off at the Fort”, and of donations of paint received. She presented the left over gallons of paint to the Board to use to repaint the Administrative building.

Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to place on the agenda. All votes in favor; motion carried.

Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to accept the donated paint. All votes in favor; motion carried.

### 10) Comments from Department Heads & Constitutional Officers

- a. Bobby Dupree, Public Works Director- Status Report for February 2018  
The report was enclosed in the Commission binders for review.

Sheriff Shivers – informed the Board that he was approached by ASPIRE to use for mental health; road dept. is behind on repairing roads damaged by the 2017 tornadoes which they only have three months to repair.

Administrator Crozier asked for authorization to purchase a dump truck.

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to authorize the County Administrator to find and purchase a truck with excess GEMA funds. All votes in favor; motion carried.

### 11) Administrator Comments, Reports & Recommendations

- a. Discussion / Approval of Northwestern Benefit  
Administrator Crozier notified the Board of benefit specialists attending the May 1<sup>st</sup> meeting to introduce their employee benefits services to them.
- b. 5311 Transit Program Purchasing Policy  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the policy with the County Administrator approving micro purchases, the Board approving small purchases and purchases over \$150,000, the County Administrator being the procurement officer and signing all contracts. All votes in favor; motion carried.

### 12) Attorney Status Report

Attorney Mills briefed the Board on the Opioid Litigation being of no cost to them to participate in the lawsuit and have filed, he encouraged them to enter into litigation; and encouraged them to adopt the new ordinance compliant to GEMA platform (place on 5/1/18 agenda).

### 13) Comments from the Board

Chairman Shivers – Hyman Lane is rough and has potholes that need repair

Vice Chairman Hubbard – asked about the dates for free clean-up week

Commissioner Snyder – no comments

Commissioner Davenport – leaning signs within the county that need reposting

Commissioner Jenkins – no comments

### 14) Invoices to Be Approved

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the invoices. All votes in favor; motion carried.

### 15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

### 16) Consent Agenda

- a. Board Nomination of Mitch Bernier to the Economic Development Council  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the consent agenda. All votes in favor; motion carried.

### 17) Executive Session (If Needed)

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to enter into executive session to discuss or deliberate on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6).

The Board entered into executive session at 8:27 p.m.

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to exit out of executive session. All votes in favor; motion carried.





## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

The Board exited out of executive session at 8:51 p.m.

**18) Continuing Business as a result of Executive Session (If needed)**

Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to terminate the services of Will Geer & Associates. All votes in favor; motion carried.

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to obtain audit services consistent with funding. All votes in favor; motion carried.

**19) Adjourn**

There being no further business the meeting adjourned at 8:55 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE APRIL 3, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

May 1, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order at 7:00 p.m. with a prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Snyder, James Davenport, and Ernest Jenkins were all in attendance as well as the County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams.
- 2) **Agenda Approval**  
Items 8c) IGA Between Clay County, Fort Gaines, & Bluffton Providing Mutual Enforcement of the Uniform and Comprehensive Management Ordinance; and 8d) Resolution 18-002 Retention of Law Firm for Opioid Litigation were added to the agenda.  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the agenda as amended. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. April 3, 2018 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Joel Hanif, RVRC Planner – Discussion on the Process, Rules, and Regs for Completing the Comp Plan  
Mr. Hanif introduced himself to the Board that he will be assisting with the Comprehensive Plan update and reviewed details of the Comp Plan update.
  - b. Jason Brady & Tammi Fraser, Northwestern Benefits – Employee Benefits  
Mr. Brady and Ms. Fraser introduced themselves to the Board and reviewed the services rendered by Northwestern Benefit if the Board approves the firm to be the new broker for the County.  
Administrator Crozier recommended proceeding with Northwestern Benefits.  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Davenport to make Northwestern Benefits Clay County's new broker/agent of record. All votes in favor; motion carried.
- 6) **Correspondence Requiring Action**
  - a. Clay County Board of Health Member Reappointment: Lavern Chaffin and Karen Kinsell, MD  
Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to reappoint Lavern Chaffin and Dr. Karen Kinsell to the Clay County Board of Health. All votes in favor; motion carried.
- 7) **Unfinished Business**
  - a. Approval of Resolution 18-001 Providing for the Uniform and Comprehensive Emergency Management Ordinance  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the resolution. All votes in favor; motion carried.
- 8) **New Business**
  - a. Discussion on Combining Magistrate and Probate Judgeship  
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to proceed with combining the two judgeships. All votes in favor; motion carried.
  - b. Discussion / Approval Lower Chattahoochee Regional E-911 Bylaws  
The Board postponed voting on the LCR E-911 bylaws.
  - c. IGA between Clay County, Fort Gaines, & Bluffton Providing Mutual Enforcement of the Uniform and Comprehensive Management Ordinance  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the IGA. All votes in favor; motion carried.
  - d. Resolution 18-002 Retention of Law Firm for Opioid Litigation  
Motion made by Commissioner Snyder and seconded by Vice Chairman Hubbard to approve the resolution. Chairman Shivers opposed, all other voted in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- 9) **Comments from the Public**  
Phil Wills – hope that Northwestern Benefits will work to the County's favor
- 10) **Comments from Department Heads & Constitutional Officers**  
a. Bobby Dupree, Public Works Director- Status Report for April 2018  
The status report was enclosed in the Commission meeting binders for review.  
  
Sheriff Shivers informed the Board that the E-911 budget will remain the same; the ordinance needs to be redone.
- 11) **Administrator Comments, Reports & Recommendations**  
Administrator Crozier discussed and needed Board approval on the following:  
Courthouse HVAC Repairs – Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to proceed with repairs submitted by the low bidder; Williams & Sons. All votes in favor; motion carried.  
Old Bagby Park Porta Toilet Payment – Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to assume responsibility of the bill that for the porta toilet that EDC has been paying. All votes in favor; motion carried.  
ASPIRE Request for Office Space – Motion made by Commissioner Snyder and seconded by Commissioner Jenkins to approve the MOU for use of office space and the Servicing Agreement subject to Attorney review. All votes in favor; motion carried.
- 12) **Attorney Status Report**  
Attorney Mills discussed the landfill lease with the Board; EPD has scheduled a review of the site. Attorney Mills will wait to begin creating lease agreements. Chairman Shivers wants to make sure that Summit pay for expenses incurred.
- 13) **Comments from the Board**  
Chairman Shivers – Mt. Calvary Road is messed up each time it rains near the two story home  
Vice Chairman Hubbard – wants to remind the Public Works Director about the potholes on Enterprise Road  
Commissioner Snyder – informed the Board that he sold his house on Bluff Street; he talked with the Judge Shivers about his resigning by August 1 allowing time for qualifying for the November election.  
Commissioner Davenport – attention is needed to water backup at the beaver dam, Garrett Lane and Sherwood Lane need road repair  
Commissioner Jenkins – no comments
- 14) **Invoices to Be Approved**  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**  
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**  
There being no further business the meeting adjourned at 9:15 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MAY 1, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

June 5, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order at 7:00 p.m. with prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Davenport and Ernest Jenkins, Attorney Bill Mills, Sheriff Locke Shivers, County Administrator Ronald Crozier, and Clerk Adria Williams were in attendance. Commissioner James Snyder was unable to attend.
- 2) **Agenda Approval**  
Item 8h) Discussion/Approval of Family Connection FY-19 Contract, was added to the agenda. Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agenda as amended. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. May 1, 2018 Regular Meeting  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**  
Sam Clinkscales – Health Insurance Quotes  
Mr. Clinkscales reviewed quotes from UHC and BCBS with the Board. He recommended that the Board make sure to get a quote from ACCG because he could not due to their receiving the agent of record letter before he requested a quote from them.
- 6) **Correspondence Requiring Action**
  - a. Kinchafoonee Regional Library Request for Financial Assistance for New A/C Unit  
Motion made by Commissioner Jenkins and seconded by Vice Chairman to appoint Administrator Crozier to ask for the library's budget and ask how they are funded. All votes in favor; motion carried.
  - b.. Clay County Library Board Member Reappointment: Jacqueline Jenkins  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the reappointment. All votes in favor; motion carried.
- 7) **Unfinished Business**
  - a. Discussion / Approval of Lower Chattahoochee Regional E-911 Bylaws  
This item was postponed; continue to keep on the agenda.
  - b. Follow-up on Request for Rezoning by Derrick Poke  
Administrator Crozier informed the Board that Mr. Poke will have to pay to have the property surveyed properly. Mr. Poke will follow up with his surveyor and come back to the Board.
- 8) **New Business**
  - a. Resolution 18-003 Amending FY-18 General Fund Budget – Probate  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the resolution. All votes in favor; motion carried.
  - b. Resolution 18-04 Amending FY-18 General Fund Budget – Elections  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the resolution. All votes in favor; motion carried.
  - c. Discussion / Approval of A/C Unit Proposal for Courthouse Renovation  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to accept proposal one from Southeastern Cooling, INC for a carrier mult-zone mini-split system in the amount of \$8855. All votes in favor; motion carried.
  - d. Discussion / Approval Financial Support of Direct Services Senior Program for Clay County  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the funding. All votes in favor; motion carried.
  - e. Approval of Public Defender Contract between Clay County BOC and Brian Rutland, Attorney at Law, LLC  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the contract. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- f. Discussion / Approval of NWB HIPPA Business Assoc. Agreement & Terms of Engagement  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agreement and terms of engagement.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to withdraw his motion.  
All votes in favor; motion carried.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to refer to Attorney Mills for his opinion. All votes in favor; motion carried.
  - g. Discussion / Approval of 2018 – 2019 ACCG-IRMA Proposal  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the proposal. All votes in favor; motion carried.
  - h. Discussion / Approval of Family Connection FY-19 Contract  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the contract. All votes in favor; motion carried.
- 9) **Comments from the Public**  
Katrine Beland – Park Place Terrace road is getting worse; wants to know if any way to get the road graveled.
- 10) **Comments from Department Heads & Constitutional Officers**  
a. Bobby Dupree, Public Works Director- Status Report for May 2018  
The status report was enclosed in the Commission binders for review.
- Sheriff Shivers reported that Ashley Cannon was hired as the School Resource Officer and the Sheriff Dept. will pay for her training.  
He also notified the Board that LCR E-911 donated a stand-by generator for repeater system but a propane tank has to be provided. Gala Gas is the cheapest quote; \$799.75 to deliver and fill and \$48 per year for the tank.  
Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to approve. All votes in favor; motion carried.
- 11) **Administrator Comments, Reports & Recommendations**  
Administrator Crozier discussed the following with the Board:  
Cell Tower permit fees – currently \$25; Attorney Mills advised determining a fee and incorporating in the ordinance which he will review and follow up with the Board  
Refuse Pickup – need Board decision to move forward with the RFP for solid waste pickup or get new trucks; he suggested soliciting bids for solid waste pickup  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to approve SOWEGA engineering to proceed with soliciting RFP's for solid waste pickup. All votes in favor; motion carried.  
Administrator Contract – 3 year contract has expired, suggested a 5 year contract; postponed until the next meeting  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to move next month's meeting to the 9<sup>th</sup> at 7:00 p.m. All votes in favor; motion carried.  
FY-16 Audit – should be completed by Friday; DCA will help get pushed through and processed; moving forward with FY-17 Audit.
- 12) **Attorney Status Report**  
Grady Lease – need separate lease, must resurvey; will move forward after determination, need specs  
GEMA Ordinance – all approved at last meeting  
Fire Dept. Contract – need to follow up  
Recreation Commission Audit – missed grand jury; no reason to shut down the Recreation Commission, simply remove individuals involved
- 13) **Comments from the Board**  
Chairman Shivers – asked about the Recreation Commission audit (Attorney response above); asked if motor grader operator has had any training  
Vice Chairman Hubbard – Enterprise/Chulee Road eating away, need repairing  
Commissioner Snyder – no comments  
Commissioner Davenport – water backup in some areas due to water not reaching culverts  
Commissioner Jenkins – would be nice to clean the culverts
- 14) **Invoices to Be Approved**  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the invoices. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- 15) **Signing of Checks**  
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**  
There being no further business the meeting adjourned at 8:35 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JUNE 5, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**

Commission Chambers, Fort Gaines, Georgia  
Minutes

June 19, 2018  
Special Called Meeting  
7:00 p.m.

**1) Call to Order**

Chairman Shivers called the meeting to order at 7:00 p.m. He announced that there were four items of business. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Davenport and Ernest Jenkins, Sheriff Locke Shivers, County Administrator Ronald Crozier, and Clerk Adria Williams were in attendance. Commissioner James Snyder was unable to attend.

**2) New Business**

- a. Discussion on Options and Review of quotes in preparation of a possible vote on Health Insurance Coverage and Benefits  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to elect Option 1 of the Cigna Healthcare Level Funded Plan and remain with BCBS for the employees' voluntary Dental and Vision plan. All votes in favor; motion carried.
- b. Letter of Support for a Grant to Provide Funding for the Clay County Community Health Center (CCHC)  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to send a letter of support based on changes submitted by the County Attorney. All votes in favor; motion carried.
- c. Placement of the Grady EMS Substation  
Administrator Crozier updated the Board on the current status of the substation; a letter from the Mayor of the City of Fort Gaines states that placing the substation on property previously used for the Men of Clay building would violate the City's zoning ordinance, and the City of Fort Gaines submitted a counteroffer to Grady and Grady's response being that they contract with the county.
- d. Landfill Post Closure Solar Modification  
According to Administrator Crozier everything is a go and meets the City of Fort Gaines zoning requirements.

**3) Adjourn**

There being no further business the meeting adjourned at 7:50 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JUNE 19, 2018 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

July 9, 2018  
Regular Meeting  
7:00 p.m.

### 1) Call to Order and Opening Prayer

Chairman Shivers called the meeting to order at 7:00 p.m. Vice Chairman Hubbard gave the opening prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams. Commissioner James Snyder was unable to attend.

### 2) Agenda Approval

The following changes were made to the agenda:

6a) Clay County Hospital Authority Consideration of Board Member Replacement was added to the agenda, 8e) Discussion of Coroner Salary was moved to 17a) Executive Session, and 8e) became Resolution 18-006 Amending the FY-18 Budget (EMA).

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda with the amendments. All votes in favor; motion carried.

### 3) Annual Appointments

### 4) Minutes

#### a. June 5, 2018 Regular Meeting

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the minutes as written. All votes in favor; motion carried.

#### b. June 19, 2018 Special Called Meeting

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.

### 5) Presentations before the Board

#### a. Jamie Sauls – Grady EMS Update

Miss Sauls was unable to attend due to another meeting. Mr. Billy Watson, Senior Divisional Manager, gave the annual report for May 2017 through June 2018. Trey Crozier, Clay County Volunteer Fireman, asked if Grady EMS had a policy in place for the firemen driving the ambulances during an emergency and if not to see if it could be addressed.

### 6) Correspondence Requiring Action

#### a. Clay County Hospital Authority Consideration of Board Member Replacement

Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to recommend the first applicant. All votes in favor; motion carried.

### 7) Unfinished Business

#### a. Discussion / Approval of Lower Chattahoochee Regional E-911 Bylaws

This item was postponed for discussion and will be placed on the next meeting's agenda for discussion.

### 8) New Business

#### a. Resolution 18-005 Amending FY-18 General Fund Budget – Family Connection

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the resolution. All votes in favor; motion carried.

#### b. Renewal of County Administrator Contract

Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to accept the contract. Commissioner Davenport was concerned with the length of time of the contract; he may not be on the Board for the duration and felt like he would be taking a future Commissioner's vote. Chairman Shivers was concerned that the County may have an entire new Board none of whom would know the County's past endeavors.

All votes in favor; motion carried.

#### c. Discussion / Approval of Payments in Lieu of Taxes Act Class Action Lawsuit

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve participating in the lawsuit. All votes in favor; motion carried.





## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- d. Discussion / Approval of Rental Agreement between Clay County BOC and State Properties Commission and Technical College System of GA  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agreement. All votes in favor; motion carried.
  - e. Resolution 18-006 Amending the FY-18 Budget (EMA)  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the resolution. All votes in favor; motion carried.
- 9) Comments from the Public**  
Phil Wills – concerned about the ambulance not being in town on Saturday during the festivities; that’s not good business.  
Katrine Behland – thanked the Board for repairing Park Place Terrace road.
- 10) Comments from Department Heads & Constitutional Officers**  
a. Bobby Dupree, Public Works Director- Status Report for June 2018  
The status report was placed in the meeting binders for review.  
  
Sheriff Shivers asked the Board to consider doing away with political parties for the elections.  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to submit a letter to Representative Greene requesting legislation to change Clay County to non-partisan election. All votes in favor; motion carried.
- 11) Administrator Comments, Reports & Recommendations**  
Administrator Crozier provided copies of the FY-16 audit report to the Board and informed them that work has begun on the FY-17 audit. He also notified them of the annual banquet for the Council of Governments is August 23<sup>rd</sup> and the deadline for registering is August 10<sup>th</sup>; and the joint meeting on the Comprehensive Plan is July 24<sup>th</sup> at 6pm.
- 12) Attorney Status Report**
- 13) Comments from the Board**  
Chairman Shivers – commented that the crushed gravel placed on Mount Calvary Road is holding up pretty good.  
Vice Chairman Hubbard– no comments  
Commissioner Snyder – not in attendance  
Commissioner Davenport – reported that water is draining into B. Nelson’s driveway on Thornton Road; commented on the good job of repairing Garnersville Road  
Commissioner Jenkins – asked if the LMIG project on Thornton Road is complete for this year. Administrator Crozier reported that it is.
- 14) Invoices to Be Approved**  
Motion Made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the invoices. All votes in favor; motion carried.
- 15) Signing of Checks**  
The Commission signed payroll and accounts payable approved invoice checks.
- 16) Consent Agenda**
- 17) Executive Session (If Needed)**  
a. Discussion of Coroner Salary  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to go into executive session to discuss the Coroner’s salary. All votes in favor; motion carried.  
The Board entered into executive session at 8:03 p.m.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to exit out of executive session. All votes in favor; motion carried.  
The Board exited out of executive session at 8:23 p.m.
- 18) Continuing Business as a result of Executive Session (If needed)**  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to roll the amount funded for death certificates over to the coroner’s salary. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to discuss the budget. All votes in favor; motion carried. Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to schedule a work session to review the proposed budget for FY-19 for 7/24/18 at 5pm. All votes in favor; motion carried.

**19) Adjourn**

There being no further business, the meeting adjourned at 8:32 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 9, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
**Minutes**

**Work Session – FY 2019 Budget**  
**July 24, 2018**  
**5:00 p.m.**

**1) Call to Order**

Chairman Shivers called the work session to order at 5:15 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Davenport and Ernest Jenkins, County Administrator Ronald Crozier, and Clerk Adria Williams were in attendance for the work session. Commissioner James Snyder was unable to attend.

**2) Planning- FY 2019 Budget**

Chairman Shivers turned the meeting over to Administrator Crozier to present the proposed budget. Administrator Crozier reviewed the proposed budget with the Board and informed them of a \$120,000 increase from the Fy-18 budget.

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to accept the proposed budget and advertise for a public hearing on the FY-19 budget for August 7<sup>th</sup> at 6:30 p.m. All votes in favor; motion carried.

**3) Adjourn**

There being no further business, the work session adjourned at 5:35 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 24, 2018 WORK SESSION OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
Minutes

**July 24, 2018**  
**6:00 pm**

**Joint Public Hearing by RVRC on the Comprehensive Plan**

**1) Call to Order**

Chairman Shivers called the public hearing to order at 6:00 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, Commissioners James Davenport and Ernest Jenkins, City of Fort Gaines Councilwoman Tammy Pope, RVRC Planner Joel Hanif, County Administrator Ronald Crozier, and Clerk Adria Williams were in attendance. Commissioner James Snyder was unable to attend.

**2) Comments on Updates to the Comprehensive Plan**

Chairman Shivers turned the public hearing over to Mr. Hanif. The attendees discussed strengths, weaknesses, opportunities, and threats for Clay County, the City of Bluffton, and the City of Fort Gaines. Mr. Hanif was asked to locate grants to pave roads in the county.

**4) Adjourn**

There being no further business, the public hearing adjourned at 7:15 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 24, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**  
Commission Chambers, Fort Gaines, Georgia  
**Minutes**

**Public Hearing – FY 2019 Budget**  
**August 7, 2018**  
**6:30 p.m.**

- 1) **Call to Order**  
Chairman Shivers called the public hearing to order at 6:30 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier, Tax Commissioner Bobbie Brown, and Clerk Adria Williams.
- 2) **Public Comments on Proposed Budget for Fiscal Year 2019**  
Chairman Shivers opened the floor for comments and/or questions from the public on the proposed budget.  
Tim Keeble, Fort Gaines City Council – asked if the budget amount was around the same as last year and if he could get a copy of the budget.
- 3) **Adjourn**  
There being no further business the public hearing adjourned at 6:40 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 7, 2018 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

August 7, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order at 7:00 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners James Davenport and Ernest Jenkins were in attendance as well County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, Tax Commissioner Bobbie Brown, and Clerk Adria Williams.
- 2) **Agenda Approval**  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda as typed. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. July 9, 2018 Regular Meeting  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to approve the minutes as written. All votes in favor; motion carried.
  - b. July 24, 2018 Work Session – FY-19 Budget  
Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to approve the minutes as written. All votes in favor; motion carried.
  - c. July 24, 2018 Public Hearing – Comprehensive Plan  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Freddie Stephens – Hours of Operation for Alcoholic Beverage License Holders  
Mr. Stephens, operator of KBT Fitness & Event Center offers boxing and workout classes for free. He asked if there is a permit to allow renters to bring in alcohol. He was informed that the county does not have a BYOB ordinance and advised to put in writing what he really needs. Attorney Mills will provide the Board with a BYOB ordinance for review; he also informed them that a referendum is needed to open on Sunday for consumption.
- 6) **Correspondence Requiring Action**
  - a. Clay County DFCS Board request for Member Appointment  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to advertise the vacancies. All votes in favor; motion carried.
- 7) **Unfinished Business**
  - a. Discussion / Approval of Lower Chattahoochee Regional E-911 Bylaws  
This item was postponed.
  - b. Resolution 18-010 Adoption of FY-19 Budget Authorizing Tax Commissioner to Compute Millage Rate  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve resolution 18-010. All votes in favor; motion carried.
- 8) **New Business**
  - a. Resolution 18-007 Amending the FY-18 General Fund Budget  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve resolution 18-007. All votes in favor; motion carried.
  - b. Resolution 18-008 Amending the FY-18 General Fund Budget – Coroner  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve resolution 18-008. All votes in favor; motion carried.
  - c. Resolution 18-009 Amending the FY-18 General Fund Budget  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve resolution 18-009. All votes in favor; motion carried.
  - d. Approval of the Public Defender Contract between Clay County and Ben Harrell, Attorney at Law, LLC  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to approve the contract with an effective date of Aug. 1, 2018 and term date of Jul. 31, 2019. All votes in favor; motion carried.
  - e. Discussion & Approval of DFCS HVAC Quote



**CLAY COUNTY BOARD OF COMMISSIONERS**

Commission Chambers, Fort Gaines, Georgia  
Minutes

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the low bidder Bob Woodall in the amount of \$5200. All votes in favor; motion carried.

**9) Comments from the Public**

Tim Keeble – asked for an update on the investigation on the Recreation Commission, if the county is interested in restructuring the commission; and offered assistance with untangling the issues. He was informed that the commission is dissolved and a resolution is needed to recreate it. The county is waiting to see if any of the funds will be recouped.

Tammi Pope – feels like the council owe the public an answer to what’s going on  
Phil Wills – commented on the rain

**10) Comments from Department Heads & Constitutional Officers**

a. Bobby Dupree, Public Works Director- Status Report for July 2018  
The report was enclosed in the meeting binders for Board review.

**11) Administrator Comments, Reports & Recommendations**

Administrator Crozier informed the Board of Planning & Zoning training on Oct. 17<sup>th</sup> at South GA Technical College in Americus, GA. He also mentioned reevaluating the designation of the insurance premium tax.

**12) Attorney Status Report**

Summit-Landfill Lease – seems to be moving forward; will need a long term leases between the county and the EDA and the EDA and Summit.

PILT Class Action – no reason the Board shouldn’t participate, recommend opting in, no exposure to any costs to the county.

**13) Comments from the Board**

Chairman Shivers – Mt. Calvary Road needs scraping before Sunday; it’s almost impassable

Vice Chairman Hubbard – road in Bluffton needs repair

Commissioner Davenport – refuse crew needs to pull garbage containers further from roadway once dumped

Commissioner Jenkins – no comments

**14) Invoices to Be Approved**

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the invoices. All votes in favor; motion carried.

**15) Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.

**16) Consent Agenda**

**17) Executive Session (If Needed)**

**18) Continuing Business as a result of Executive Session (If needed)**

**19) Adjourn**

There being no further business the meeting adjourned at 8:10 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 7, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



**CLAY COUNTY BOARD OF COMMISSIONERS**

Commission Chambers, Fort Gaines, Georgia  
Minutes

August 29, 2018  
Special Called Meeting – FY 2019 Ad Valorem Millage Rate  
5:00 p.m.

**1) Call to Order**

Chairman Shivers called the meeting to order at 5:00 p.m. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners Chris Clifton, James Davenport, and Ernest Jenkins were in attendance as well as County Administrator Ronald Crozier, Sheriff Locke Shivers, Tax Commissioner Bobbie Brown, and Clerk Adria Williams.

**2) New Business**

a. Setting of Ad Valorem Millage Rate for Fiscal Year 2019

Chairman Shivers stated the purpose of the meeting and asked if there were any comments from the public and the Board. There were no public attendees.

1. Resolution 18-012 Amending FY 2019 Budget

Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve resolution 18-012. All votes in favor; motion carried.

2. Resolution 18-013 Adopting Ad Valorem Millage Rate

Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to approve resolution 18-013. All votes in favor; motion carried.

3. Resolution 18-014 Designating Use of Insurance Premium Tax

Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to approve resolution 18-014. All votes in favor; motion carried.

**3) Adjourn**

Motion made by Commissioner Jenkins and seconded Vice Chairman Hubbard to adjourn the meeting. All votes in favor; motion carried.

The special called meeting adjourned at 5:20 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 29, 2018 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date





## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

September 4, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**  
Chairman Shivers called the meeting to order at 7:00 p.m. Vice Chairman Hubbard gave the opening prayer. Chairman David Shivers, Vice Chairman Lee Hubbard, and Commissioners Chris Clifton, James Davenport, and Ernest Jenkins were all in attendance as well as County Attorney Bill Mills, Administrator Ronald Crozier, Public Works Director Bobby Dupree, and Clerk Adria Williams.
- 2) **Agenda Approval**  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. August 7, 2018 Public Hearing – FY 2019 Budget  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
  - b. August 7, 2018 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
  - c. August 29, 2018 Special Called Meeting – Adopting the Millage Rate  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
  - a. Ken Penuel, Clay County EDA – Update on Silicone Farm and Green Energy Solar Farms  
Trey Anderson and Ken Penuel, on behalf of the Clay County Economic Development Authority, updated the Board on the development of Silicone Ranch solar farm on two properties in Clay County; one: Odom property, and two: Jim Knighton property. The Board was presented with two resolutions to approve; SR Clay, LLC and SR Bluffton, LLC.  
Motion made by Commissioner Clifton and seconded by Commissioner Jenkins to approve the resolutions. All votes in favor; motion carried.
  - b. Jerry Walker, 306 Washington Street S. – Complaint on Waste Pickup  
Mr. Walker asked to be removed from the agenda.
- 6) **Correspondence Requiring Action**
  - a. Pataula Judicial Circuit and Pataula Bar Association Request for Financial Donation  
The retirement has been postponed at this time.
  - b. Request for Concerns and/or Ideas to Submit to the US EPA Local Government Advisory Committee  
County Administrator Crozier will contact Chairman Lewis of Georgetown-Quitman County if the Board has any concerns.
  - c. Invitation to Informational Meeting and Strategy Session on HR 0051  
Attorney Mills briefed the Board on the information he had on the proposed tax laws for HR 51. Chairman Shivers, Vice Chairman Hubbard, Commissioner Clifton, Attorney Mills, and Administrator Crozier might attend.
- 7) **Unfinished Business**
  - a. Discussion / Approval of Lower Chattahoochee Regional E-911 Bylaws  
Discussion on this item postponed at this time.
- 8) **New Business**
  - a. Resolution 18-011 Amending the FY-18 General Fund Budget – Superior Court  
Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to approve. All votes in favor; motion carried.
  - b. GDOT TAM Group Plan Participant Accountable Executive Selection  
Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to appoint the County Administrator as the Accountable Executive. All votes in favor; motion carried.



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

- c. Resolution 18-015 County E911 Prepaid Wireless Charges  
Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to approve the resolution. All votes in favor; motion carried.
  - d. Resolution 18-016 County E911 Non-prepaid Wireless Charges  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to approve the resolution. All votes in favor; motion carried.
  - e. New Member Approval for Planning & Zoning Commission – Fredrick Sands  
Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to approve the new member. All votes in favor; motion carried.
- 9) **Comments from the Public**  
Ken Penuel – announced that the Regional Development Authority training is being held at George T. Bagby State Park & Lodge tomorrow. 50 people are attending; 20 of them are from Clay County.  
Trey Anderson – hopes to get viable sources of candidates to the Board  
Phil Wills – mentioned that he asked about the county contracting out the solid waste services and the Public Works Director and County Administrator answered his questions.  
Dr. Karen Kinsell – gave an update on the clinic; provided copies of the latest newsletter to the Board; asked for an update on the One Georgia Funds; and urged the Board to sign the MOU for Aspire Mental Health.
- 10) **Comments from Department Heads & Constitutional Officers**  
a. Bobby Dupree, Public Works Director- Status Report for August 2018  
Mr. Dupree didn't have any comments; the report was enclosed in the Commission meeting binders for review.
- 11) **Administrator Comments, Reports & Recommendations**  
a. 2018 Legislative Leadership Conference Voting Delegate  
Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to appoint Vice Chairman Hubbard as the voting delegate. All votes in favor; motion carried.  
Administrator Crozier also mentioned that former Commissioner, James Snyder, needed to be removed from the Regions Bank signor card and replaced on the Golden Triangle Board.  
Motion made by Commissioner Jenkins and seconded by Vice Chairman Hubbard to remove James Snyder from the signor card and add Christopher Clifton; and to replace James Snyder with Christopher Clifton as the Clay County representative on the Golden Triangle Board. All votes in favor; motion carried.
- 12) **Attorney Status Report**  
Attorney Mills reviewed items 6: the county is not subject to the municipal zoning ordinance for its property; 7: the Board needs to sign the resolution to lease to the Development Authority the landfill property for the development of a solar farm; 10: communicating with Representative Greene to introduce the bill to combine the Probate and Magistrate Courts.
- 13) **Comments from the Board**  
Chairman Shivers – dirt roads are messed up from the rain  
Vice Chairman Hubbard – no comments  
Commissioner Clifton – no comments  
Commissioner Davenport – no comments  
Commissioner Jenkins – no comments
- 14) **Invoices to Be Approved**  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**  
The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**  
Motion made by Commissioner Jenkins and seconded by Commissioner Clifton to enter into executive session to consult with the county attorney or other legal counsel to discuss pending or potential litigation as provided in



**CLAY COUNTY BOARD OF COMMISSIONERS**

Commission Chambers, Fort Gaines, Georgia  
Minutes

O.C.G.A. 50-14-2(1) and the future acquisition of real estate as provided by O.C.G. A. 50-14-3(4). All votes in favor; motion carried.

The Board entered into executive session at 7:55 p.m.  
Motion made by Vice Chairman Hubbard and seconded by Commissioner Jenkins to exit out of executive session. All votes in favor; motion carried.  
The Board exited out of executive session at 8:56 p.m.

**18) Continuing Business as a result of Executive Session (If needed)**

Motion made by Commissioner Clifton and seconded by Vice Chairman Hubbard to negotiate with Buy-Rite to continue to keep the store open until the Board can pursue other options. All votes in favor; motion carried.

**19) Adjourn**

There being no further business the meeting adjourned at 9:00 p.m.

\_\_\_\_\_  
David Shivers, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE SEPTEMBER 4, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date



## CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia  
Minutes

December 4, 2018  
Regular Meeting  
7:00 p.m.

- 1) **Call to Order and Opening Prayer**

Chairman Shivers called the meeting to order at 7:00 p.m. Commissioner Davenport gave the opening prayer. Chairman David Shivers and Commissioners James Davenport and Ernest Jenkins were in attendance for the meeting as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams. Vice Chairman Lee Hubbard and Commissioner Chris Clifton were unable to attend.
- 2) **Agenda Approval**

Item 8c) Approval of Resolution for Local Act Legislation to combine Magistrate and Probate Court was added to the agenda.  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agenda as amended. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
  - a. November 6, 2018 Regular Meeting  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
  - a. Discussion / Approval of Lower Chattahoochee Regional E-911 Bylaws  
Postponed until January.
- 8) **New Business**
  - a. Approval of Addendum to Third Party Operator Agreement between Clay County and RMS, INC.  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the agreement. All votes in favor; motion carried.
  - b. Approval of Revised Purchasing Policy for Clay County Transit  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the policy. All votes in favor; motion carried.
  - c. Approval of Resolution for Local Act Legislation to combine Magistrate and Probate Court  
Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve. All votes in favor; motion carried. The County Charter will have to be amended to combine Probate and Magistrate Court.
- 9) **Comments from the Public**

Radar Fair – gave condolences to the Davenport family; asked that the pipes and ditches in the Days Avenue area be cleaned  
Irene Mathis – 234 Sandy Branch Road- asked for a pipe to be installed to divert water running onto her property and for the pipe near 40 Hidden Lagoon Drive to be cleaned  
Sheila Taylor – 104 Henry Road- asked for help with her road; she asked if one large pipe could be installed  
Albert Timpson – spoke of the same road as Ms. Taylor; thought it would be better to install one large pipe in place of the two small ones and to build the road up  
Mark Sajer – gave an update on the landfill solar farm; in the process of starting construction
- 10) **Comments from Department Heads & Constitutional Officers**
  - a. Bobby Dupree, Public Works Director- Status Report for November 2018  
The status report was enclosed in the meeting binders for review.



**CLAY COUNTY BOARD OF COMMISSIONERS**

Commission Chambers, Fort Gaines, Georgia  
Minutes

**11) Administrator Comments, Reports & Recommendations**

Administrator Crozier reminded the Board of the annual meeting of the Chamber of Commerce on Dec. 13<sup>th</sup> and of the Region 7 EMS Council wanting to appoint Donald Scott Campbell. He also needed approval of the following:

One-time salary adjustment for county employees – Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the adjustment. All votes in favor; motion carried.

Appointment of Jerry Walker to the Planning & Zoning Commission – Motion made by Commissioner Davenport and seconded by Commissioner Jenkins to appoint Mr. Walker to the commission. All votes in favor; motion carried.

Temporary Appointment of Chairman for purposes of calling the January 2019 meeting to Order – Motion made by Chairman Shivers and seconded by Commissioner Davenport to nominate Commissioner Jenkins as the temporary Chairman. All votes in favor; motion carried.

**12) Attorney Status Report**

Attorney Mills informed the Board that he is working on the Aspire lease and the lease contracts for the refuse trucks are complete. He also wished everyone a Merry Christmas.

**13) Comments from the Board**

There were no comments from the Board.

**14) Invoices to Be Approved**

Motion made by Commissioner Jenkins and seconded by Commissioner Davenport to approve the invoices. All votes in favor; motion carried.

**15) Signing of Checks**

The Board signed payroll and accounts payable approved invoice checks.

**16) Consent Agenda**

**17) Executive Session (If Needed)**

**18) Continuing Business as a result of Executive Session (If needed)**

**19) Adjourn**

There being no further business the meeting adjourned at 7:35 p.m.

\_\_\_\_\_  
Ernest Jenkins, Chairman

\_\_\_\_\_  
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE DECEMBER 4, 2018 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

\_\_\_\_\_  
Adria Williams, County Clerk

\_\_\_\_\_  
Date