



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

January 7, 2020
Regular Meeting
7:00 p.m.

1) **Call to Order and Opening Prayer**

Chairman Jenkins called the meeting to order at 7:00 p.m. Commissioner Hubbard gave the opening prayer. Chairman Ernest Jenkins, Vice Chairman James Davenport and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Tax Commissioner Bobbie Brown, Administrator Ronald Crozier, and Clerk Adria Williams.

2) **Agenda Approval**

Item 8b), Amending the FY20 General Fund Budget – Probate, was added to the agenda. Motion made by Commissioner Hubbard and seconded by Commissioner Spann to approve the agenda as amended. All votes in favor; motion carried.

3) **Annual Appointments**

- a. Commission Chairman
Motion made by Commissioner Hubbard to reappoint Ernest Jenkins as Commission Chairman. Vote died as a result of not being seconded.
Motion made by Commissioner Spann and seconded by Commissioner Davenport to appoint James Davenport as Commission Chairman. All votes in favor; motion carried.
- b. Commission Vice Chairman
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to appoint Ernest Jenkins as Commission Vice Chairman. All votes in favor; motion carried.
- c. County Clerk
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to reappoint Adria Williams as County Clerk. All votes in favor; motion carried.
- d. County Attorney
Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to retain William Mills as the County Attorney. All votes in favor; motion carried.
- e. County Depository
Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to retain Regions Bank as the County Depository. All votes in favor; motion carried.
 1. Designation of Signors
Motion made by Commissioner Hubbard and seconded by Commissioner Spann designate all five Commissioners and the County Administrator as signors. All votes in favor; motion carried.

4) **Minutes**

- a. December 10, 2019 Regular Meeting
Motion made by Commissioner Johnson and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

5) **Presentations before the Board**

- a. Hasan Hanks – Undisclosed Presentation
Mr. Hanks discussed past promises from the county to pave St. Lukes Road and inquired about past funds allocated to pave Bradley Street. His goal is to make Clay County/Fort Gaines the best they can be.
- b. David Ali & Shaun Store – Legal Shield
The Legal Shield representatives asked for Board consideration to allow them to present and offer pre-paid legal services to county employees.

6) **Correspondence Requiring Action**

7) **Unfinished Business**

- a. Discussion of repair options for Bradly Street, Asbury Speight Drive, and St. Lukes Road
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to implement a policy to protect the county roads if damaged by another entity. All votes in favor; motion carried.
- b. Discussion of Days Avenue 2020 CDBG (Approval of Selected Engineer)
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve SOWEGA as the engineer for the Days Avenue 2020 CDBG. All votes in favor; motion carried.



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- 8) **New Business**
- a. Approval of Qualifying Fees for Elected Officials in Clay County
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the qualifying fees. All votes in favor; motion carried.
 - b. Approval of Resolution 20-001 Amending General Fund – Probate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- 9) **Comments from the Public**
- Shaun Stone – Legal Shield; forgot to mention that if employees elect the legal coverage, they can't use it against the County.
Sheila Taylor – asked for road repair for 104 Henry Road and Vincent Road
Hasan Hanks – asked for Bradley Street to be paved and what happened to the funds that were appropriated to pave the road in the past
Carletha Baker – Asbury Speight has needed repairs for the last 3 – 4 years; Mt. Calvary Road needs repair also
- 10) **Comments from Department Heads & Constitutional Officers**
- Sheriff Shivers provided his call report for Dec. 2019 to the Board
- 11) **Administrator Comments, Reports & Recommendations**
- Administrator Crozier reported on-going clean-up of inoperable county vehicles. He's gathering quotes to replace the trucks.
- 12) **Attorney Status Report**
- Attorney Mills thanked the Board for retaining his services. He reviewed the DFCS budget letter with the Board. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to reword the letter to reflect DFCS coming before the Board to ask for budget amendments. All votes in favor; motion carried.
- 13) **Comments from the Board**
- Chairman Davenport – driveway washed out on Garnersville Road
Vice Chairman Jenkins – no comments
Commissioner Hubbard – submitted a petition to have Antioch Church Road repaired; tires on r-o-w on Vincent Road; explanation needed on C. Wade's solid waste bill
Commissioner Spann – keep discussion of roads on the agenda; inquired about a full-time fighter for Clay County
Commissioner Johnson – asked if the Sheriff and Tax Commissioner are the only Const. Off/Dept. Supervisors that report; and if issues addressed at the meetings are taken to public works directly
- 14) **Invoices to Be Approved**
- Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**
- The Board signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
- There being no further business the meeting adjourned at 8:23p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 4, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

Work Session –Public Works Director Interview
January 4, 2021
1:00 p.m.

- 1) **Call to Order**
Administrator Crozier called the work session to order at 1:00 p.m. Vice Chairman Ernest Jenkins, and Commissioners Lola Spann and Samuel Johnson were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams. Chairman James Davenport and Commissioner Gail Hubbard were unable to attend.
- 2) **Interview Session**
Administrator Crozier orchestrated the interview process for the four candidates chosen. Each candidate was introduced to the Board members in attendance and allotted fifteen minutes to appear before the Board as to why they would be the best fit for the Public Works Director position.
- 3) **Adjourn**
There being no further business the work session adjourned at 2:38 p.m.

Ernest Jenkins, Vice Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JANUARY 4, 2020 WORK SESSION OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

February 4, 2020
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. and gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, Public Works Director Bobby Dupree, Code Enforcement Officer Sonnie Wallace, and Deputy Clerk Temonica Ealey. County Clerk Adria Williams was unable to attend.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to add, 7b) Approval of Contract for Renovation of Fire station 1, to the agenda. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. January 7, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
Hasan Hanks – Undisclosed Presentation
Commissioner Spann informed the Board that Mr. Hanks wouldn't be attending since his issue was resolved.
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Discussion of repair options for Bradley St., Asbury Speight Dr., Davis Ln., and Henry, Vincent, Mt. Calvary, Piney Grove and St. Lukes Rd.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to contract with Jim Boyd Construction on both Asbury Speight Drive and Bradley Street. All votes in favor; motion carried.
 - b. Approval of Contract for Renovation of Fire station 1
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the contract to renovate Fire station 1. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion / Approval of Replacement Truck Purchase for Road Department
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to purchase the Ford trucks. All votes in favor; motion carried.
 - b. Approval of Cooperative Agreement Amendment for Implementation of Pataula Creek Watershed Management Plan
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the amendment to the agreement. All votes in favor; motion carried.
- 9) **Comments from the Public**
Shirley Mallard – wanted to know the status/goal for Mount Calvary Road
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report – Dec. 2019
The status report was enclosed in the meeting binders for Commission review.
 - b. Public Works Road Inspection Report – Jan. 2020
Bobby Dupree, Public Works Director Bobby Dupree, reported that scraping is the only can be done to Mount Calvary Road. He said that the Commissioners can do an assessment on what they can and cannot do and go from there. As of now the road can only be maintained unless the Board approves funding for improvements to which Attorney Mills informed them that the county has a perpetual easement to the width of the road.



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- 11) **Administrator Comments, Reports & Recommendations**
Administrator Crozier informed the Board of the Days Avenue CDBG grant survey have been mailed out but the office hasn't received an adequate number of responses; so, making plans to pass them out door to door; grant application for a firetruck; and Quonset Fire Station #1 will meet Feb. 7th for renovations.
- 12) **Attorney Status Report**
Attorney Mills didn't have any new files to report.
- 13) **Comments from the Board**
Chairman Davenport – inquired about the county hiring a full-time fireman; wants county to do what can be done for the roads and make sure staff is using good tone and voices with the tax payers.
Vice Chairman Jenkins – no comments
Commissioner Hubbard – no comments
Commissioner Spann – would like for the county to hire a full-time grant writer
Commissioner Johnson – no comments
- 14) **Invoices to Be Approved**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**
The Commission signed payroll and accounts payable approved invoice checks.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 7:57 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE FEBRUARY 4, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

March 3, 2020
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 pm. Vice Chairman Jenkins gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, Public Works Director Bobby Dupree, Code Enforcer Sonnie Wallace, and Clerk Adria Williams.

2) Agenda Approval

Motion made by Vice Chairman Jenkins and seconded by Commission Hubbard to approve the agenda as written. All votes in favor; motion carried.

3) Annual Appointments

4) Minutes

a. February 4, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

- a. Hidden Lagoon Homeowners' Association – Road Drainage Issues
Administrator Crozier has already addressed this issue and informed the Board that the area didn't qualify for the CDBG grant funds but there are some improvements that can be made such as larger culverts being put in and pulling ditches.
- b. William Griggs, RVRC Community Developer – Days Avenue CDBG FY20
1. Resolution to Apply – Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 2. RVRC Letter of Agreement – Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the letter of agreement. All votes in favor; motion carried.
 3. Conflict of Interest – Board members completed the conflict of interest affidavit
 4. Resolution of Match and Leverage – Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the resolution. All votes in favor; motion carried.

6) Correspondence Requiring Action

7) Unfinished Business

8) New Business

- a. Discussion / Approval of Quote to Replace Public Works Shop Doors
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the quote in the amount of \$10,900 from Tri State Door Company. All votes in favor; motion carried.
- b. Discussion / Approval of Amendment to FY20 FTA 5311 Operating/Capital Contract
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the amendment to the contract. All votes in favor; motion carried.

9) Comments from the Public

Katrine Baline – asked if tires have been replaced on the fire truck and if fundraisers are being organized to raise funds for the fire department.
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to purchase tires for the firetruck and to accept donations. All votes in favor; motion carried.
Mrs. Baline made the first donation to the fire department.
Henry Taylor – asked if someone from county would come out and look at Vincent Road to see what repairs can be made to stop the water from crossing the road
Lonzo Melvin – Piney Grove Road needs raising so the water can run on both sides
Norman Hutchins – asked for a solution for water problems on Field Road



CLAY COUNTY BOARD OF COMMISSIONERS

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10) Comments from Department Heads & Constitutional Officers

a. Bobby Dupree, Public Works Director- Status Report for February 2020

Sheriff Shivers reviewed his status report to the Board on the number of service calls for the month and provided them with an update on Hurricane Michael, solid waste being placed on the tax bill, the Teach CRASE event Thursday at George T. Bagby Park, and of the CDC vaccine exchange on the 25th.

11) Administrator Comments, Reports & Recommendations

Administrator Crozier had two items to review with the Board for approval:

1. Transit Vehicle Maintenance Plan – motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the plan. All votes in favor; motion carried.
2. Discontinuation of Commercial Dumpster Solid Waste Service – Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve discontinuing servicing dumpsters and amending the Solid Waste Ordinance. All votes in favor; motion carried.

12) Attorney Status Report

No comments from Attorney Mills.

13) Comments from the Board

Chairman Davenport – no comments

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – asked is gravel going to be left for Bradley Street

Commissioner Johnson – asked if funds are available for home storm damage and commented about residents being proud of the work done on Asbury Speight Drive

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and approved accounts payable invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to enter into executive session. The Board entered into executive session at 8:17 p.m.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to exit out of executive session. The Board exited out of executive session at 8:36 p.m.

18) Continuing Business as a result of Executive Session (If needed)

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to authorize Attorney Mills to begin negotiations to acquire real property for the county. All votes in favor; motion carried.

19) Adjourn

There being no further business the meeting adjourned at 8:38 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 3, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

March 31, 2020
Emergency Called Meeting
7:00 p.m.

1) Call to Order

Administrator Crozier called the meeting to order at 7:15 p.m. via teleconference. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Lola Spann and Samuel Johnson were in attendance as well as Sheriff Locke Shivers, Administrator Ronald Crozier, Coroner Raymon Crozier, and Clerk Adria Williams. Commissioner Gail Hubbard was unable to attend.

2) New Business

a. Joint Emergency Declaration Order
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the joint emergency declaration order. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 7:25 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MARCH 31, 2020 EMERGENCY CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Agenda

May 5, 2020
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. with prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as Sheriff Locke Shivers, County Administrator Ronald Crozier, Public Works Director Bobby Dupree, and Clerk Adria Williams.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. March 3, 2020 Regular Meeting
Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
 - b. March 31, 2020 Emergency Called Meeting_COVID-19
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Discussion of repair options for St. Lukes Rd.
Motion made by Commissioner Spann and seconded by Vice Chairman Jenkins to proceed with the equipment purchase and obtain more quotes. All votes in favor; motion carried.
 - b. Discussion / Approval Ordinance 20-001 Amending Chapter 50 Solid Waste
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the ordinance. All votes in favor; motion carried.
- 8) **New Business**
 - a. Joint Resolution Adopting the Clay County Multi-Jurisdictional Hazard Mitigation Plan
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the plan. All votes in favor; motion carried.
 - b. Discussion / Approval of Caterpillar Proposal for 420 Backhoe Loader
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the contract. All votes in favor; motion carried.
 - c. Discussion / Approval of Quote for Window Seal Repair and Safety Partition Installation in Tax Office
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to select the quote submitted by Choice Roofing and Remodeling. All votes in favor; motion carried.
- 9) **Comments from the Public**
Eddie Watson – Clay Co Family Connection is the agent for Clay Co Health Partnership and they are in need of a facility for a food bank.
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to use the Headstart building if acceptable upon inspection; if not, approval for use of the vacant space in the Social Services building. All votes in favor; motion carried.
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report for March & April 2020
Bobby Dupree, Public Works Director, stated that they're on target with public works. The status report was enclosed in the meeting binders for review.
Sheriff Shivers reviewed his monthly report with the Board.



CLAY COUNTY BOARD OF COMMISSIONERS

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Agenda

Bobbie Brown, Clay Co Tax Commissioner, updated the Board on her office being closed, installing a drop box; and thanked them for approval of repairs to her office.

11) Administrator Comments, Reports & Recommendations

Administrator Crozier informed the Board of the \$6941 ACCG workers' compensation refund, fire truck grant application for submission, and the \$1000 Golden Triangle grant for fire safety equipment.

12) Attorney Status Report

Administrator Crozier notified the Board that item 3 of the status report will be charged to cell tower expenses.

13) Comments from the Board

Chairman Davenport – commended the 1st responders; wants to see the equipment to be purchased for the road department put to good use

Vice Chairman Jenkins – no comment

Commissioner Hubbard – no comment

Commissioner Spann – asked what can be done to address dilapidated buildings and lots that need cleaning; gave "Explore Georgia" magazine to Administrator Crozier to have Clay County added

Commissioner Johnson – asked who's the county's Code Enforcer; he will attend the next City Council meeting to address dilapidated buildings.

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

Motion made by Commissioner Hubbard and seconded by Commissioner Spann to enter into executive session for discussion of the future acquisition of real estate as provided by O.C.G.A. § 50-14-3(4). All votes in favor; motion carried.

The Board entered into executive session at 8:00 p.m.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to exit out of executive session.

The Board exited out of executive session at 8:06 p.m.

18) Continuing Business as a result of Executive Session (If needed)

Motion made by Commissioner Hubbard and seconded by Commissioner Spann to accept the amount asked for purchase of property. All votes in favor; motion carried.

19) Adjourn

There being no further business the meeting adjourned at 8:07 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE MAY 5, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

June 2, 2020
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman James Davenport called the meeting to order at 7:00 p.m. Commissioner Hubbard gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann (7:13), and Samuel Johnson were all in attendance as well as Clay County Sheriff Locke Shivers, Clerk of Superior Court Patricia Thornton, Public Works Director Bobby Dupree, and Clerk Adria Williams. County Administrator Ronald Crozier was unable to attend.
- 2) **Agenda Approval**
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. May 5, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Discussion of repair options for St. Lukes Rd.
The County Administrator is still exploring options; item will remain on agenda.
- 8) **New Business**
 - a. Discussion / Approval of Resolution 20-004 Amending General Fund_Probate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - b. Discussion / Approval of LMIG Bid
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to award the bid to Jim Boyd Construction for the LMIG project. All votes in favor; motion carried.
 - c. Discussion / Approval of Bid for COVID-19 Renovation to Courthouse
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to award the bid to Choose Roofing for COVID-19 renovation to the Courthouse. All votes in favor; motion carried.
 - d. Discussion / Approval of Additional Week of Annual Clean-up due to Postpone & COVID-19
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the additional week of annual clean-up. All votes in favor; motion carried.
 - e. Alcohol Beverage License Application Overview_ Joy Murphy d.b.a. Murphy's Place
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to schedule the public hearing for July 7, 2020 at 6:45 p.m. All votes in favor; motion carried.
- 9) **Comments from the Public**
There were no comments from the public.
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report for May 2020
The report was enclosed in the meeting binders for review.

Patricia Thornton, Clay County Clerk of Superior Court – spoke with the Board on the previous courthouse repair project by Choice Roofing being incomplete and of poor quality.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to rescind the motion to award the bid to Choose Roofing for COVID-19 renovation to the Courthouse. All votes in favor; motion carried.
Motion made by Commissioner Johnson and seconded by Commissioner Spann to withhold payment until repair of the previous projects in the Courthouse and Tax Commissioners Office are complete.



CLAY COUNTY BOARD OF COMMISSIONERS

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All votes in favor; motion carried.

Administrator Crozier must contact Choice Roofing to inform them that they must complete the work in the Courthouse and correct the work in the Tax Commissioners office before payment is issued.

Sheriff Shivers reviewed his monthly report with the Board and discussed the condemnation of F16 058 and F16 017.

Motion made by Commissioner Spann and seconded by Commissioner Johnson to authorize Attorney Mills to proceed with the condemnation process of the two properties that are in violation of the county nuisance ordinance. All votes in favor; motion carried.

11) Administrator Comments, Reports & Recommendations

12) Attorney Status Report

Attorney Mills, via phone, discussed item 6 (Dirt Pit Property) with the Board.

13) Comments from the Board

Chairman Davenport – asked why were county vehicles still being sent out for repairs and county incurred \$6000 for cost of repairs. The Public Works Director responded that the injectors had to be installed because of the vehicles being diesel.

Vice Chairman Jenkins – no comments

Commissioner Hubbard – thanked the Public Works Director for the signs installed on Fains Hatchery Rd

Commissioner Spann – reported receiving calls about shooting in the area of Mockingbird Ln and Asbury Speight Dr; and asked if an ordinance has to be in place to address the issue. Sheriff Shivers answered that an ordinance is needed to enforce no discharging of a firearm within 100ft of residence.

Motion made by Commissioner Spann and seconded by Commissioner Hubbard to have Attorney Mills draft an ordinance to address discharging a firearm within the county. All votes in favor; motion carried.

Commissioner Johnson – wanted to know the effect on taxes/census based on citizens' addresses and where 911 calls placed from cell phones go

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

18) Continuing Business as a result of Executive Session (If needed)

19) Adjourn

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JUNE 2, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

June 17, 2020
Special Called Meeting
7:00 p.m.

1) Call to Order

Tizra Dozier, USDA Area Loan Specialist, conducted the meeting and called it to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance for the meeting via teleconference as well County Attorney Bill Mills, Administrator Ronald Crozier, and Clerk Adria Williams.

2) New Business

- a. Letter of Conditions for the USDA Ambulance Grant
Ms. Dozier stated the purpose of the meeting; to discuss the letter of conditions for the ambulance grant. She summarized the letter of conditions and reviewed the general requirements of the grant.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the conditions of the grant and authorize Chairman Davenport to sign all documents needed for USDA to obligate the grant funds. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 7:20 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JUNE 17, 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

Public Hearing- Alcoholic Beverage License

July 7, 2020
6:45 p.m.

1) Call to Order

Chairman Davenport called the public hearing to order at 6:45 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were in attendance as well as County Administrator Ronald Crozier, Sheriff Locke Shivers, and Clerk Adria Williams.

2) New Business

- a. Joy Murphy **d.b.a.** Murphy's Place- Alcoholic Beverage License Application
Chairman Davenport stated the purpose of the public hearing and advised that the decision would be rendered during the regular meeting. He then opened the floor for comments on the application. Carlton Walker was in attendance representing the applicant and spoke in favor of the application. There were no comments in favor of nor opposing the application.

3) Adjourn

There being no further business the public hearing adjourned at 6:34 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 7, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

July 7, 2020
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Administrator Ronald Crozier, Sheriff Locke Shivers, and Clerk Adria Williams.
- 2) **Agenda Approval**
Motion made by Commissioner Span and seconded by Vice Chairman Jenkins to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. June 2, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes. All votes in favor; motion carried.
 - b. June 17, 2020 Special Called Meeting – Ambulance Grant
Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the minutes. All votes in favor; motion carried.
- 5) **Presentations before the Board**
 - a. Repurpose of Quonset Building for Fire Station 1
Trey Anderson and Ken Penuel of the Clay County Development Authority, presented the history of and the specifications and cost to redesign the Quonset building for fire station number 1. They asked for Board support by approving the contract to proceed. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the contract. All votes in favor; motion carried.
- 6) **Correspondence Requiring Action**
 - a. Application for Variance/Appeal/Conditional Use submitted by Steve Tatum
Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the application. All votes in favor; motion carried.
- 7) **Unfinished Business**
 - a. Discussion of repair options for St. Lukes Rd.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard for the County Administrator to continue looking for options. All votes in favor; motion carried.
 - b. Call for Vote on Alcohol Beverage License Application _ Joy Murphy d.b.a. Murphy's Place
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the application. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion / Approval of Resolution 20-005 Amending General Fund – Probate
Motion made Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - b. Discussion of Free Annual Clean-up (B. Dupree)
Item placed on 08/04/20 agenda.
 - c. Discussion of County-wide Litter Pickup (Comm. Spann)
Commissioner Spann asked the Board to consider hiring someone to keep check on litter being picked up county wide.
 - d. Discussion / Approval of Boat Slip Removal or Repair
Administrator Crozier is still exploring options and will keep the Board informed.
 - e. Region 7 EMS Council Member Reappointment
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to reappoint Trey Crozier and Scott Campbell to the council. All votes in favor; motion carried.
 - f. Discussion of Installation of Speed Bumps on Mockingbird Lane, Redbird Lane, Commerce Street near The Spot and in front of the Daniels residence and, Jefferson Street in front of the Foy residence (Comm Spann)



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

Motion made by Commissioner Spann and seconded by Commissioner Johnson for Administrator Crozier and Sheriff Shivers to consult with Mickey Rice on installing the speed bumps. All votes in favor; motion carried.

9) Comments from the Public

Randy Crook – complained about the County not doing anything about the condition of Lakeview Drive
Walter Gilbert – requested help from the County to tear down burned mobile home located on family property. No action was taken by the Board.

10) Comments from Department Heads & Constitutional Officers

a. Public Works Status Report for June 2020
The status report was enclosed in the meeting binders for Board review.
Patricia Thornton- addressed the Board about the repairs needed in her office and COVID-19 renovations
Motion made by Commissioner Spann and seconded by Commissioner Hubbard to approve the use of William and Son General Contractor plumber to check the toilet problem in the Superior Court Clerk’s office. All votes in favor; motion carried.
Sheriff Shivers gave his monthly report.

11) Administrator Comments, Reports & Recommendations

Administrator Crozier asked the Board to schedule a special called meeting for the USDA Communication Grant.
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to schedule the meeting for 07/21/20 at 6:30 p.m. All votes in favor; motion carried.

12) Attorney Status Report

The status report was provided to the Board.

13) Comments from the Board

There were no comments from the Board.

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Board signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

18) Continuing Business as a result of Executive Session (If needed)

19) Adjourn

There being no further business the meeting adjourned at 8:53 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 7, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

July 21, 2020
Special Called Meeting
6:45 p.m.

1) Call to Order

Chairman Davenport called the meeting to order at 6:50 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams.

2) New Business – FY2021 Proposed Budget

Chairman Davenport turned the meeting over to Administrator Crozier. The purpose of the meeting was to present the proposed budget for fiscal year 2021. General Fund expenditures and revenue balance at \$3,398,568.49 and Special Fund expenditures and revenue balance at \$1,829,954.08 for a total \$5,228,522.57 balanced budget.

Clerk of Superior Court, Patricia Thornton, asked for the supplement for the Appeals Administrator. She felt that because she performs the job, she should be compensated for it. Vice Chairman Jenkins responded that the budget could be amended if the Board decided to award her the supplement.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to accept the proposed budget for fiscal year 2021. All votes in favor; motion carried.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to schedule the public hearing on the FY2021 budget for August 4th at 6:00 p.m. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 7:04 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 21 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

July 21, 2020
Special Called Meeting
6:30 p.m.

1) Call to Order

Chairman Davenport called the meeting to order at 6:30 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard and Lola Spann (6:36) were in attendance as well as County Administrator Ronald Crozier, Sheriff Locke Shivers, and Clerk Adria Williams. Commissioner Samuel Johnson was unable to attend.

2) New Business – USDA Communication Grant

Chairman Davenport turned the meeting over to Administrator Crozier who then stated the purpose of the meeting was to inform the citizenry of the proposed community facilities grant application for federal assistance for communication equipment. The floor was opened for questions and/or comments.

Commissioner Hubbard asked if funding would have to be matched with local funding. Administrator informed everyone that the project will be fully grant funded. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to accept the funding. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 6:38 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE JULY 21, 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

Public Hearing – FY 2021 Budget
August 4, 2020
6:00 p.m.

1) Call to Order

Chairman Davenport called the public hearing to order at 6:21 p.m. Chairman James Davenport, Vice Chairman Earnest Jenkins, and Commissioners Gail Hubbard, Lola Spann were in attendance as well as Clay County Tax Commissioner Bobbie Brown, Clay County Superior Court Clerk Patricia Thornton, Chief Magistrate Judge Patrick(Clay)Bagwell, County Sheriff Locke Shivers, County Administrator Ronald Crozier, and Deputy Clerk Temonica Ealey. Commissioners Samuel Johnson and Clerk Adria Williams was unable to attend.

2) Public Comments on Proposed Budget for Fiscal Year 2021

Chairman Davenport opened the floor for comments and/or questions on the fiscal year 2021 proposed budget. There was no comments.

3) Adjourn

There being no further business the meeting adjourned at 6:22 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 4, 2020 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

August 4, 2020
Regular Meeting
7:00 p.m.

- 1) Call to Order and Opening Prayer
Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, and Lola Spann were all in attendance as well as County Attorney Bill Mills, Sheriff Locke Shivers, Tax Commissioner Bobbie Brown, Superior Court Clerk Patricia Thornton, Chief Magistrate Judge Patrick Bagwell, and Administrator Ronald Crozier, and Deputy Clerk Temonica Ealey. Commissioner Samuel Johnson and Clerk Adria William was unable to attend.
- 2) Agenda Approval
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the agenda as written. All votes in favor; motion carried.
- 3) Annual Appointments
- 4) Minutes
 - a. July 7, 2020 Public Hearing – Alcohol Beverage License for Murphy’s Place
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes. All votes in favor; motion carried.
 - b. July 7, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes. All votes in favor; motion carried.
 - c. July 21, 2020 Special Called Meeting – FY 2021 Proposed Budget
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes. All votes in favor; motion carried.
 - d. July 21, 2020 Special Called Meeting – USDA Communication Grant
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the minutes. All votes in favor; motion carried.
- 5) Presentations before the Board
- 6) Correspondence Requiring Action
- 7) Unfinished Business
 - a. Discussion of repair options for St. Lukes Rd.
County Administrator will discuss options 11B
 - b. Resolution 20-007 Adoption of FY-21 Budget Authorizing Tax Commissioner to Compute Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - c. Discussion of Free Annual Clean-up (B Dupree)
Public Work Director Bobby Dupree not in attendance.
- 8) New Business
 - a. Discussion / Approval of Resolution 20-006 Amending General Fund – Probate
Motion made by Commissioner Hubbard and seconded by Vice Chairman Jenkins to approve the resolution. All votes in favor; motion carried.
 - b. Clay County Library Board Member Reappointment – Cindy S. Anderson
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the Library Board Member Cindy Anderson. All votes in favor; motion carried.
 - c. Discussion / Approval of FY 2021 Direct Services Funding Support
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the Direct Service Funding. All votes in favor; motion carried.
 - d. Schedule Public Hearing Date – Alcohol Beverage License Application- Mehul Patel dba Laxmi Foodmart



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the Alcohol Beverage Public Hearing for August 25, 2020 @ 6:45 p.m. All votes in favor; motion carried.

- e. Discussion / Approval of Resolution 20-008 Amending the FY20 Budget – Multi Grant
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
- 9) Comments from the Public
 - 10) Comments from Department Heads & Constitutional Officers
 - a. Public Works Status Report for July 2020
The status report was enclosed in the meeting binders for Board review.
 - b. Patricia Thornton, Clay County Clerk of Superior Court – Office Renovation
Discussion concerning renovation was presented by Clerk of Superior Court Patricia Thornton & Randy Crook Sheriff. Locke Shivers mentioned that renovation would interfere with Grand Jury, no recommendation from County Administrator didn't receive any proposals. Motion made by Commissioner Spann to table until the September 1, 2020 meeting County Administrator will follow-up.
 - 11) Administrator Comments, Reports & Recommendations
Administrator Crozier recommended Valorem Millage Rate Option 2 and for the Board to schedule a special called meeting. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to schedule the meeting for 8/25/20 at 6:30. All votes in favor; motion carried. Sheriff Locke Shivers proposes that all Golf Carts, ATV's, and UTV's be registered through the Clay County Tax Commissioner's office. Attorney Mills said we will have to have a new ordinance. No action taken. Sheriff Shivers recommended an ordinance for PUI, disorderly conduct, curfew. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann for Attorney Mills to set up new ordinance. All votes in favor; motion carried. Sheriff Shivers also recommended that we increase the ORI from \$40.00 to \$60.00 dollars. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to increase the ORI. All votes in favor; motion carried. Administrator Ronnie Cozier recommended that we renew the lease for 3 John Deere tractors for an additional 3 years. The price will decrease from \$1,879.81 to \$1454.85. Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the lease agreement. All votes in favor; motion carried. Administrator Ronnie Crozier stated, it is time to request the LMIG 2021 Ga. DOT Grant. Ronnie requested that all Commissioner's bring in suggestions to the September 1, 2020 meeting.
 - 12) Attorney Status Report
The status report was provided to the board.
 - 13) Comments from the Board
Commissioner Spann wants to know if the nuisance ordinance will allow tenants to clean up after themselves or will it be enforced. Attorney Mills stated that the Sheriff issue out citations that will go through the Magistrate court. Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the citation. All votes in favor; motion carried. Commissioner Spann made a motion to spend 44,000 on St. Luke road. Motion died. Commissioner Spann recommended it be removed from the agenda.
 - 14) Invoices to Be Approved
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.
 - 15) Signing of Checks
The Board signed payroll and accounts payable approved invoice checks.
 - 16) Consent Agenda
 - 17) Executive Session (If Needed)
 - 18) Continuing Business as a result of Executive Session (If needed)



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

- 19) Adjourn
There being no further business the meeting adjourned at 8:53 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 25, 2020 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

Public Hearing- Alcoholic Beverage License
August 25, 2020
6:45 p.m.

1) Call to Order

Chairman Davenport called the public hearing to order at 6:45 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Samuel Johnson were in attendance as well as County Administrator Ronald Crozier, Sheriff Locke Shivers, Tax Commissioner Bobbie Brown, and Deputy Clerk Temonica Ealey. Commissioners Gail Hubbard and Lola Spann; and County Clerk Adria Williams were unable to attend.

2) New Business

a. Mehul Patel **d.b.a.** Laxmi Food Mart- Alcoholic Beverage License Application
Chairman Davenport stated the purpose of the public hearing and turned the meeting over to Administrator Crozier. He informed the Board that all requirements had been met and advised the Board to render a decision during the September 1st regular meeting. The floor was opened for comments on the application. Mr. Patel was in attendance. There were no comments in favor of nor opposing the application.

3) Adjourn

There being no further business the meeting adjourned at 6:49 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 25, 2020 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

August 25, 2020
Special Called Meeting
7:00 p.m.

1) Call to Order

Tizra Dozier, USDA Area Loan Specialist, conducted the meeting and called it to order at 7:02 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Samuel Johnson and Lola Spann (7:03), were all in attendance for the meeting via teleconference as well County Attorney Bill Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, Clerk Adria Williams, and Deputy Clerk Temonica Ealey. Commissioner Gail Hubbard was unable to attend.

2) New Business – USDA Communication Grant

Letter of Conditions for the USDA Ambulance Grant

Ms. Dozier stated the purpose of the meeting; to discuss the letter of conditions for the ambulance grant. She summarized the letter of conditions and reviewed the general requirements of the grant.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to accept the conditions of the grant and authorize Chairman Davenport to sign all documents needed for USDA to obligate the grant funds. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 7:16 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 25, 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

August 25, 2020
Special Called Meeting – FY 2020 Ad Valorem Millage Rate
6:30 p.m.

1) Call to Order

Chairman Davenport called the meeting to order at 6:49 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Samuel Johnson were in attendance as well as County Sheriff Lock Shivers, Administrator Ronald Crozier, Tax Commissioner Bobbie Brown, and Deputy Clerk Temonica Ealey. Commissioners Gail Hubbard and Lola Spann, and Clerk Adria Williams were unable to attend.

2) New Business

a. Setting of Ad Valorem Millage Rate for Fiscal Year 2021

Chairman Davenport called for motions and votes on the following resolutions:

1. Resolution 20-009 Amending FY 2021 Budget
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the resolution. All votes in favor; motion carried.
2. Resolution 20-010 Adopting Ad Valorem Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the resolution. All votes in favor; motion carried.
3. Resolution 20-011 Designating Use of Insurance Premium Tax
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the resolution. All votes in favor; motion carried.

3) Adjourn

There being no further business the meeting adjourned at 6:51 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE AUGUST 25, 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Agenda

September 1, 2020
Regular Meeting
7:00 p.m.

1) Call to Order and Opening Prayer

Chairman Davenport called the meeting to order at 7:00 p.m. Commissioner Samuel Johnson gave the opening prayer. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were all in attendance as well as County Attorney Bill Mills, County Administrator Ronald Crozier, Sheriff Locke Shivers, and Deputy Clerk Temonica Ealey. County Clerk Adria Williams was unable to attend.

2) Agenda Approval

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.

3) Annual Appointments

4) Minutes

- a. August 4, 2020 Public Hearing – FY21 Budget
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- b. August 4, 2020 Regular Meeting
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the minutes as written. All votes in favor; motion carried.
- c. August 25, 2020 Public Hearing – Alcohol Beverage License_Laxmi Food Mart
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.
- d. August 25, 2020 Special Called Meeting – Setting of Millage Rate
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the minutes as written. All votes in favor; motion carried.
- e. August 25, 2020 Special Called Meeting – USDA Communication Grant
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the minutes as written. All votes in favor; motion carried.

5) Presentations before the Board

- a. Jimmy Norman – Closing of County Road 152
Mr. Norman asked the Board to consider closure of County Road 152. The Board tabled the motion until the next meeting.

6) Correspondence Requiring Action

7) Unfinished Business

- a. Call for Vote – Alcoholic Beverage License_Mehul Patel dba Laxmi Food Mart
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the Alcoholic Beverage License. All votes in favor; motion carried.

8) New Business

- a. Discussion of Commissioner Selection for 2021 LMIG Road Project
Chairman Davenport – Recommended Bethel Road
Vice Chairman Jenkins – Recommended McGruder & County Road 76. There's 276 pot holes & 149 homes
Commissioner Hubbard – Recommended Antioch Church Road, North end of Enterprise Road and Edison Road
That should already be on list.
Commissioner Spann – Recommended 7 Mockingbird Lane that runs into Red Bird Lane & less than 1 mile,
Commissioner Johnson – no comments



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Agenda

9) **Comments from the Public** *(Please limit to 3 minutes)*

There were no comments from the public.

10) **Comments from Department Heads & Constitutional Officers**

- a. Public Works Status Report, August 2020
The report was enclosed in the meeting binders for review.

Sheriff Shivers reviewed his monthly report with the Board and discussed the Communication Grant In addition he wants to upgrade to Sunpro Solar Energy Specialists cost \$21,400 with a 25 year guarantee Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to authorize Solar Energy Specialists. All votes in favor; motion carried.

11) **Administrator Comments, Reports & Recommendations**

12) **Attorney Status Report**

The status report was provided to the Board. Attorney Mills informed The Board that the Dirt Pit survey was received yesterday and should be closing soon.

13) **Comments from the Board**

Chairman Davenport – no comments
Vice Chairman Jenkins – no comments
Commissioner Hubbard – no comments
Commissioner Spann – would like for the county to hire a part-time employee for litter pick-up.
Commissioner Johnson – no comments

14) **Invoices to Be Approved**

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) **Signing of Checks**

The Commission signed payroll and accounts payable approved invoice checks.

16) **Consent Agenda**

17) **Executive Session (If Needed)**

18) **Continuing Business as a result of Executive Session (If needed)**

19) **Adjourn**

There being no further business the meeting adjourned at 7:51 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE SEPTEMBER 1, 2020 SPECIAL CALLED MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Temonica Ealey, Deputy County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

October 6, 2020
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman Davenport called the meeting to order at 7:00 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioners Gail Hubbard, Lola Spann, and Samuel Johnson were in attendance as well as Attorney William Mills, Sheriff Locke Shivers, Administrator Ronald Crozier, and Clerk Adria Williams.
- 2) **Agenda Approval**
Motion made by Vice Chairman Ernest Jenkins and seconded by Commissioner Hubbard to approve the agenda as written. All votes in favor; motion carried.
- 3) **Annual Appointments**
- 4) **Minutes**
 - a. September 1, 2020 Regular Meeting
Motion made to approve the minutes as written. All votes in favor; motion carried.
- 5) **Presentations before the Board**
- 6) **Correspondence Requiring Action**
- 7) **Unfinished Business**
 - a. Closing of County Road 152
Motion made by Vice Chairman Jenkins and seconded by Commissioner Johnson to approve the resolution and schedule a public hearing for 11/10/20 at 6:45 p.m. and regular meeting at 7:00 p.m. All votes in favor; motion carried.
- 8) **New Business**
 - a. Discussion of Clay County Courthouse Expansion/Remodel
Motion made by Commissioner Hubbard and seconded by Commissioner Spann to approve the survey needed for the courthouse expansion/remodel. All votes in favor; motion carried.
Two quotes were submitted to the Board.
Motion made by Commissioner Spann and seconded by Commissioner Johnson to select Williams & Son. All votes in favor; motion carried.
 - b. Discussion/Approval of DFCS Budget of 2021
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the budget as revised. All votes in favor; motion carried.
 - c. Approval of Updated Resolution and Signature Card for One South Bank
Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the resolution. All votes in favor; motion carried.
 - d. Discussion/Approval of Investigation and Processing Fee Increase for Alcoholic Beverage License
Motion made by Commissioner Jenkins and seconded by Commissioner Spann to approve modification of the Alcoholic Beverage License investigation and processing fee. All votes in favor; motion carried.
 - e. Discussion/Approval GBI NCJ Standard Procedure Policies
 1. Applicant Privacy Rights Notification Policy
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the policy. All votes in favor; motion carried.
 2. Telework Policy
Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to approve the policy. All votes in favor; motion carried.
- 9) **Comments from the Public** *(Please limit to 3 minutes)*
- 10) **Comments from Department Heads & Constitutional Officers**
 - a. Public Works Status Report for September 2020
The status report was enclosed in the meeting binders for Board review.



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

Sheriff Shivers gave a follow-up report on the litter on Commerce Street; reviewed his activity report for September with the Board; and informed everyone of being awarded fiduciary of the Governor's Office of Highway Safety Grant.

11) Administrator Comments, Reports & Recommendations

Discussion/Approval of Road Repair Equipment Quote (Tack Distributor)

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve and purchase quote #1 in the amount of \$15,525. All votes in favor; motion carried.

Administrator Crozier also informed the Board of the November 5th grand opening for Mercer Medicine Clay County. They would like the Commissioners to be present; and of his hoping to have the FY-2021 LMIG road list available by the next meeting.

12) Attorney Status Report

Attorney reviewed the easement between Cedar Creek Logging, Inc and Clay County.

13) Comments from the Board

Chairman Davenport – no comments

Vice Chairman Jenkins – no comments

Commissioner Hubbard – no comments

Commissioner Spann – no comments

Commissioner Johnson – asked for an update on Silicon Ranch solar farm

14) Invoices to Be Approved

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to approve the invoices. All votes in favor; motion carried.

15) Signing of Checks

The Commissioners signed payroll and accounts payable approved invoice checks.

16) Consent Agenda

17) Executive Session (If Needed)

Motion made by Vice Chairman Jenkins and seconded by Commissioner Hubbard to enter into executive session. All votes in favor; motion carried.

The Board entered into executive session at 8:06 p.m.

Motion made by Vice Chairman Jenkins and seconded by Commissioner Spann to exit out of executive session. All votes in favor; motion carried.

The Board exited out of executive session at 8:26 p.m.

18) Continuing Business as a result of Executive Session (If needed)

19) Adjourn

There being no further business the meeting adjourned at 8:30 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE OCTOBER 6, 2020 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date



CLAY COUNTY BOARD OF COMMISSIONERS
Commission Chambers, Fort Gaines, Georgia
Minutes

December 1, 2020
6:30 pm

Public Hearing by Board of Commissioners for Zoning

1) Call to Order

Chairman Davenport called the hearing to order at 6:30 p.m. Chairman James Davenport, Vice Chairman Ernest Jenkins, and Commissioner Gail Spann were in attendance as well as County Administrator Ronald Crozier and Clerk Adria Williams.
Commissioners Gail Hubbard and Samuel Johnson were unable to attend.

2) Procedural Review by Chairman

Chairman Davenport reviewed the public hearing procedures; comments would be heard in favor of and opposing the application and the decision to be rendered during the regular meeting. Chairman Davenport opened the floor for comments.

3) Applications:

- i. Demetrese Spann – Conditional Use for Family Child Care Learning Home
F16 084 M02
The applicant was not in attendance. There were no comments for or against the application.

4) Adjourn

There being no further business the meeting adjourned at 6:32 p.m.

James Davenport, Chairman

Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE DECEMBER 1, 2020 PUBLIC HEARING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

Date