



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minute Summary

November 5, 2013
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Commissioner Hubbard, presiding Chairman, called the regular meeting to order at 7:00 p.m. Commissioner Jenkins gave the opening prayer. Presiding Chairman Lee Hubbard, Vice Chairman James Davenport (7:07), and Commissioners James Snyder and Ernest Jenkins were in attendance as well as County Attorney Bill Mills, Sheriff Roger Shivers, Administrator James Crozier, EMS Director Ron Brown, Public Works Director Bobby Dupree, and Clerk Adria Williams. Chairman David Shivers was unable to attend.
 - 2) **Agenda Approval**
Motion made by Commissioner Snyder and seconded by Commissioner Jenkins to approve the agenda as written. All votes in favor; motion carried.
 - 3) **Annual Appointments**
 - 4) **Presentations before the Board**
 - 5) **Minutes**
 - a. October 15, 2013 Regular Meeting
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the October 15, 2013 regular meeting minutes. All votes in favor; motion carried.
 - 6) **Correspondence Requiring Action**
 - 7) **Unfinished Business**
 - a. Call for Vote Conditional Use Permit- Kimberly Smith
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the conditional use permit for 40 Hidden Lagoon Drive. All votes in favor; motion carried.
 - b. Pataula Center for Child Advocacy Request
Motion made by Commissioner Jenkins and seconded by Commissioner Snyder to approve the Pataula Center for Child Advocacy request. All votes in favor; motion carried.
- Vice Chairman Davenport arrived and Presiding Chairman Hubbard turned the meeting over to him at this point.
- 8) **New Business**
None
 - 9) **Comments from the Public**
None
 - 10) **Comments from Department Heads & Constitutional Officers**
Sheriff Shivers- formal process for selling the Whitehurst house
Ron Brown- EMS Status Report, October 2013 – provided the Board with the status report; Administrator Crozier reported that collections is better
Bobby Dupree- Public Works Status Report, October 2013 – provided the Board with the status report and informed Board of security fence being installed at county shop
 - 11) **Administrator Comments, Reports & Recommendations**
 - a. Immigration Reform Reporting (2012 completed) – Administrator Crozier informed the Board that the 2012 reporting was completed and of the upcoming changes for reporting



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- b. Professional Service Agreement CR 130 – Motion made by Commissioner Jenkins and seconded by Commissioner Hubbard to approve the Professional Service Agreement between SOWEGA and Clay County Board of Commissioners. All votes in favor; motion carried.
 - c. Inert Landfill Closure Requirements – Motion made by Commissioner Hubbard and seconded by Commissioner Jenkins to allow the County Administrator to contract with an Engineering Firm to make sure Clay County is in Compliance and to continue to operate under the old requirements. All votes in favor; motion carried.
 - d. Clay County Water Requirements – Motion made by Commissioner Jenkins and seconded by Commissioner Hubbard to approve the U.S. Tank, Inc. proposal. All votes in favor; motion carried.
 - e. General Updates – Administrator Crozier informed the Board of Gabrielle Thornton's resignation. Patty Ellis will be assisting the office part-time until the position is filled. He also discussed some upcoming details of the Phenomenon Trail.
- 12) **Attorney Status Report**
Attorney Mills provided the Board with the status report; caught up to date.
- 13) **Comments from the Board**
Chairman Shivers- Not in attendance
Vice Chairman Davenport- No comments
Commissioner Hubbard- No comments
Commissioner Snyder- provided the Board with an update on the gym repairs
Commissioner Jenkins- No comments
- 14) **Invoices to Be Approved**
Motion made by Commissioner Jenkins and seconded by Commissioner Hubbard to approve paying the invoices. All votes in favor; motion carried.
- 15) **Signing of Checks**
Payroll and accounts payable checks required signatures.
- 16) **Consent Agenda**
- 17) **Executive Session (If Needed)**
- 18) **Continuing Business as a result of Executive Session (If needed)**
- 19) **Adjourn**
There being no further business the meeting adjourned at 7:33 p.m.


James Davenport, Presiding Officer

11-19-13
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE NOVEMBER 5, 2013 REGULAR MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.


Adria Williams, County Clerk

11/19/13
Date